

License Category/Fees for 2023

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| LAF | License Administration Fee | | 10.00 |
| B | Base Fee | | 165.00 |
| Food and Beverage and Lodging | | | |
| *♦AFS | Additional Food Service | | 173.00 |
| BB | Bed and Breakfast | | 76.00 |
| BWTS | Beer/Wine Table Service | | 66.00 |
| *BE | Beverage Only Establishment | | 161.00 |
| B | Boarding Establishment | | 78.00 |
| C | Catering | | 0.00 |
| *DC | Day Care | | 401.00 |
| H/M | Hotel/Motel Unit Fee | | 11.00 |
| LE | Large Establishment | | 581.00 |
| LF | Limited Food | | 87.00 |
| *LF/CC | Limited Food/Child Care | | 82.00 |
| LUF | Lodging Unit Fee | | 11.00 |
| RS | Resort Unit fee | | 11.00 |
| ME | Medium Establishment | | 348.00 |
| SE | Small Establishment | | 139.00 |
| SFS | School Food Service | | |
| | Low Risk | | 254.00 |
| | Medium Risk | | 412.00 |
| | High Risk <100 students | | 412.00 |
| | High Risk >100 students | | 782.00 |
| | High Risk extended hrs. | | 844.00 |
| SFSB | School Base Fee | | |
| | < 100 Students | | 55.00 |
| | > 100 Students | | 105.00 |
| *SK | Service Kitchen | | 173.00 |
| MFU/C | Mobile Food Unit/Food Cart | | 76.00 |
| *SEFS | Special Event Food Service | | 50.00 |
| *SEOD | Special Event One Day Food Service | | 20.00 |
| *SPFS | Seasonal Permanent Food Service | | 130.00 |
| *STFS | Seasonal Temporary Food Service | | 80.00 |
| *SFSV | Seasonal Food Service Variance Fee | | 30.00 |
| *SCNA | Seasonal Concession No Alcohol | | 200.00 |
| *SCWA | Seasonal Concession With Alcohol | | 241.00 |
| Manufactured Home Parks Recreational Camping Area | | | |
| MHPB | Manufactured Home Park Base Fee | | |
| | > 35 Sites | | 105.00 |
| | < 35 Sites | | 55.00 |
| MHP | Manufactured Home Park Unit Fee | | 6.25 |
| RC/YC | Base Fee Recreational Camp/Youth Camp | | |
| | > 35 Sites | | 105.00 |
| | < 35 Sites | | 55.00 |
| RCA | Recreational Camping Area Unit Fee | | 6.25 |
| SECA | Special Event Camping Area | | 50.00 |
| *YC | Youth Camp < 50 Campers | | 66.00 |
| | Youth Camp > 50 Campers | | 132.00 |
| Swimming Pools/Spas | | | |

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| *SP | Spa Pool | | 207.00 |
| SW | Swimming Pool | | 316.00 |
| *SWA | Additional Pool | | 106.00 |
| SWB | Swimming Pool Base Fee | | |
| | City Population < 2500 | | 55.00 |
| | City Population > 2500 | | 105.00 |
| | Plan Review Fees | | |
| | HACCP Plan Review Fee | | 200.00 |
| * PLAN | Plan Review Fee Schedule | | |
| | Limited Food | | 250.00 |
| | Small Establishment | | 300.00 |
| | Medium Establishment | | 405.00 |
| | Large Establishment | | 450.00 |
| | Additional Food Service | | 200.00 |
| | Menu Only | | 0.00 |
| | Beverage Only | | 300.00 |
| | Service Kitchen | | 250.00 |
| | Seasonal Permanent | | 250.00 |
| | Seasonal Temporary | | 250.00 |
| | Mobile Food Unit | | 350.00 |
| | Lodging <25 | | 337.50 |
| | 25 - 100 | | 360.00 |
| | >100 | | 450.00 |
| | Low risk school | | 250.00 |
| | Medium risk school | | 300.00 |
| | High risk school | | 405.00 |
| *RM | Remodel Plan Review Fee | | |
| | Limited Food | | 150.00 |
| | Small Establishment | | 200.00 |
| | Medium Establishment | | 315.00 |
| | Large Establishment | | 360.00 |
| | Additional Food Service | | 200.00 |
| | Menu Only | | 0.00 |
| | Beverage Only | | 200.00 |
| | Service Kitchen | | 150.00 |
| | Seasonal Permanent | | 150.00 |
| | Mobile Food Unit | | 250.00 |
| | Lodging < 25 | | 225.00 |
| | 25 -100 | | 270.00 |
| | >100 | | 360.00 |
| | Low risk school | | 150.00 |
| | Medium risk school | | 200.00 |
| | High risk school | | 315.00 |
| APOIF | Additional Pre-Operational Inspection Fee | | 100.00 |
| * RIF | Re-Inspection Fee | | 175.00 |
| *IOHF | In-Office Hearing Fee | | 100.00 |

* No Base Fee applied *♦ No Base Fee applied ONLY when category is by itself

2023 License Category Definitions

*♦**AFS** – Additional Food Service – means a location at a food service establishment, other than the primary food preparation and service area used to prepare or serve food and/or beverages to the public.

B – Base Fee – a fee designated and added to most categories. Those categories designated with an (*) symbol will not have a base fee charged to them.

BB – Bed and Breakfast – Owner occupied establishments which offer lodging and breakfast, without a limitation on the number of rooms offered.

BE – Beverage Only Establishment – an establishment that serves only non-alcoholic beverages; No food is served except packaged snacks like chips pretzels, or nuts.

B – Boarding Establishment - a food and beverage establishment where food or beverages, or both are furnished to five or more regular boarders, with or without sleeping accommodations, for periods of a week or more.

BWTS – the only alcoholic beverage service is beer or wine served at the table.

***DC – Day Care** –shall be given the same meaning as provided by Minnesota Rules, Part 9502.0315, Subpart 9; and where food preparation consists of at least one meal daily, which is prepared on-site.

C - Food catering - means food that is prepared for service in support of an event with a predetermined guest list such as a reception, party, luncheon, conference, ceremony, or trade show. A food establishment doing catering is responsible for maintaining control of and ensuring the safety of the food from preparation to service to the consumer.

FC – Food Cart - Means a food and/or beverage service, which is a non-motorized vehicle self propelled by the operator.

***LAF – License Administration Fee** -An annual fee determined by the Community Health Board that will be added to each license application to provide for maintenance of technology systems. This fee is only charged to categories with an (*) symbol.

***LUF – Lodging Unit Fee** – fee per unit of the number of guest rooms, cottages, or other rental units of a hotel or motel, lodging establishment, or resort.

LF – Limited Food – a food establishment that provides one of the following:

- a. A pre-packaged food that may or may not receive heat treatment and is served in the package,
- b. Serves frozen packaged pizza that is heated and served,
- c. Continental breakfast items such as rolls, coffee, juice, milk and/or cold cereal, or
- d. Serves and/or cuts fresh fruit for service.

LE – Large Establishment - food service that uses a range, oven, steam table, salad bar, more than one deep fat fryer or grill, more than two hot holding containers or serves a full menu selection an

average of five or more days per week or serves over 100 people daily, or caters over 300 meals per day.

L - Lodging Establishment - shall mean every building or structure, or any part thereof, kept, used, maintained as, advertised as, or held out to be a place where sleeping accommodations are furnished to the public as regular roomers, for periods of one week or more, and having five or more beds to let to the public.

***HACCP Plan Review Fee** – A fee added to review any Hazard Analysis and Critical Control Point Plan submitted as required for a preventative food production plan in which every step in the manufacture, storage and distribution of a food product is scientifically analyzed for microbiological, physical and chemical hazards.

H/M – Hotel/Motel - shall mean a building, structure or a enclosure, or any part thereof, kept, used as, maintained as, or advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public, and furnishing accommodations for periods of less than one week.

ME – Medium Establishment - food service that uses a range, oven, steam table, salad bar more than one deep fat fryer or grill, more than two hot holding containers and serves more than 50 people daily, or caters.

MHPB- Manufactured Home Park Base Fee – means any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MHPU- Manufactured Home Park Unit Fee – fee per manufactured home unit located in Manufactured Home Park

MFU – Mobile Food Unit- a food and beverage service which is a vehicle mounted unit, either motorized or trailered, operating no more than 21 days annually at any one place or is operated in conjunction with a permanent business at the site of the permanent business by the same individual or company, and readily movable, without disassembling, for transport to another location.

***PLAN – Plan Review Fee**

RCA – Recreational Camping Area Unit Fee – fee per campsite

RC/YC Base Fee – fee added to RCA Unit Fee or Youth Camp Category Fee

RIF – Re-Inspection Fee

***RM – Remodeling Plan Review Fee**

RS – Resort - shall mean any building, structure, or enclosure, or any part thereof, located on, or on property neighboring any lake, stream, skiing or hunting area for purposes of providing convenient access thereto, kept, used, maintained or advertised as, or held out to the public to be an enclosure where sleeping accommodations

are furnished to the public and primarily to those seeking recreation, for periods of one day, one week or longer,
and having for rent five or more cottages, rooms or enclosures.

***SK – Service Kitchen** - a facility with an approved kitchen that is occasionally used to prepare and serve food for public events such as weddings, or a site where food is delivered and served to clients (i.e. assisted living and senior dining sites, or childcare sites).

SP –Spa Pool - a public hot water pool intended for seated recreational use.

SW – Swimming Pool - any public swimming pool other than a private residential swimming pool.

SWB- Swimming Pool Base Fee –annual fee added to swimming pool category.

SE – Small Establishment - food service with no salad bar, equipment not exceeding one deep fat fryer, one grill, two hot holding containers/microwaves, or service of dipped ice cream/soft serve frozen desserts, or breakfast service in a bed and breakfast or boarding establishments. NO catering and serve less than 50 people daily.

***SECA – Special Event Camping Area** – recreational camping area used by people attending or working at events, limited to 14 consecutive days of operations for no more than two events annually.

SFS – School Food Service- learning institutions with full kitchens and/or commissaries categorized by risk level:

Low Risk – all food prepared off site

Medium Risk – majority of foods prepared off site but provide limited foods (i.e. salad bar)

High Risk <100 students – all food prepared on site, less than 100 students

High Risk – all food prepared onsite, more than 100 students

High Risk Extended hours – all food prepared onsite, open more than 6 hours per day

SFSB – School Food Service Base Fee – annual base fee added to school food service categories.

***SEFS – Special Event Food Service** - a food and beverage service stand which is used in conjunction with celebrations and special events, and which operates at most three times annually for no more than 10 total days.

***SEOD – One Day Special Event Food Service**- a food and beverage service stand which is used in conjunction with a celebration, benefit or a special event.

***SFSV – Seasonal Food Service Variance** – a variance to allow operation of any Seasonal Temporary Food Service beyond 21 days. Additional application form and fee will be required for variance and approval will be necessary.

***SPFS – Seasonal Permanent Food Service** - a food and beverage service which is a permanent stand or building, but which operates no more than 21 days annually

***STFS – Seasonal Temporary Food Service** - a food and beverage service stand which is disassembled and moved from location to location, but which operates no more than 21 days annually at any one location.

***SCNA – Seasonal Concession No Alcohol** - a food and beverage concession stand such as used for youth or amateur sports which is a permanent stand or building, operates more than 21 days annually and does not serve alcohol.

***SCWA – Seasonal Concession With Alcohol** - a food and beverage concession stand such as used for youth or amateur sports which is a permanent stand or building, operates more than 21 days annually and does serve alcohol.

***YC - Youth Camp** - living quarters where both food and beverage service and lodging is provided for ten or more people, operated continuously for a period of five days or more each year for educational, recreational or vacation purposes, and the use of the camp is offered to minors free of charge or for payment of a fee.