

## License Category/Fees for 2020

LAF	License Administration Fee			10.00
B	Base Fee			155.00
	<b>Food and Beverage and Lodging</b>			
*AFS	Additional Food Service			173.00
BB	Bed and Breakfast			76.00
BWTS	Beer/Wine Table Service			66.00
BE	Beverage Only Establishment			142.00
B	Boarding Establishment			76.00
* DC	Day Care			401.00
H/M	Hotel/Motel Unit Fee			9.92
LE	Large Establishment			581.00
LF	Limited Food			76.00
LF/CC	Limited Food/Child Care			75.00
LUF	Lodging Unit Fee			9.92
RS	Resort Unit fee			9.92
ME	Medium Establishment			348.00
SE	Small Establishment			123.00
SFS	School Food Service			
	Low Risk			254.00
	Medium Risk			412.00
	High Risk <100 students			412.00
	High Risk >100 students			782.00
	High Risk extended hrs.			844.00
SFSB	School Base Fee			
	< 100 Students			55.00
	> 100 Students			105.00
* SK	Service Kitchen			153.00
MFU/C	Mobile Food Unit/Food Cart			76.00
* SEFS	Special Event Food Service			50.00
* SEOD	Special Event One Day Food Service			20.00
*SEMH	Special Event Minimal Handling			20.00
* SPFS	Seasonal Permanent Food Service			130.00
*STFS	Seasonal Temporary Food Service			80.00
*SFSV	Seasonal Food Service Variance Fee			30.00
	<b>Manufactured Home Parks Recreational Camping Area</b>			
MHPB	Manufactured Home Park Base Fee			
	> 35 Sites			105.00
	< 35 Sites			55.00
MHP	Manufactured Home Park Unit Fee			5.69
RC/YC	Base Fee Recreational Camp/Youth Camp			
	>35 Sites			105.00
	< 35 Sites			55.00
RCA	Recreational Camping Area Unit Fee			5.69
SECA	Special Event Camping Area			50.00
* YC	Youth Camp < 50 Campers			66.00
	Youth Camp > 50 Campers			132.00

<b>Swimming Pools/Spas</b>				
* SP	Spa Pool			207.00
SW	Swimming Pool			316.00
* SWA	Additional Pool			106.00
SWB	Swimming Pool Base Fee			
	City Population < 2500			55.00
	City Population > 2500			105.00
<b>Plan Review Fees</b>				
	HACCP Plan Review Fee			200.00
* PLAN	Plan Review Fee Schedule	L. Food	180.00	
		Small	270.00	
		Medium	405.00	
		Large	450.00	
		AFS	170.00	
		Menu Only	0.00	
		BE	170.00	
		Service Kit.	150.00	
		Seas. Perm.	150.00	
		Seas. Temp	150.00	
		MF Unit	200.00	
		Lodging <25	337.50	
		25-100	360.00	
		>100	450.00	
		L risk school	180.00	
		M risk school	270.00	
		H risk school	405.00	
* RM	Remodel Plan Review Fee	L. Food	80.00	
		Small	170.00	
		Medium	315.00	
		Large	360.00	
		AFS	170.00	
		Menu Only	0.00	
		BE	170.00	
		Service Kit.	50.00	
		Seas. Perm	75.00	
		MF Unit	75.00	
		Lodging < 25	225.00	
		25 – 100	270.00	
		>100	360.00	
		L risk school	80.00	
		M risk school	170.00	
		H risk school	315.00	
APOIF	Additional Pre-Operational Insp. Fee		100.00	
* RIF	Re-Inspection Fee		175.00	
*IOHF	In-Office Hearing Fee		100.00	

\* No Base Fee applied

## 2020 License Category Definitions

**\*AFS – Additional Food Service** – means a location at a food service establishment, other than the primary food preparation and service area used to prepare or serve food and/or beverages to the public.

**B – Base Fee** – a fee designated and added to most categories. Those categories designated with an (\*) symbol will not have a base fee charged to them.

**BB – Bed and Breakfast** – Owner occupied establishments which offer lodging and breakfast, without a limitation on the number of rooms offered.

**BE – Beverage Only Establishment** – an establishment that serves only non-alcoholic beverages; No food is served except packaged snacks like chips pretzels, or nuts.

**B – Boarding Establishment** - a food and beverage establishment where food or beverages, or both are furnished to five or more regular boarders, with or without sleeping accommodations, for periods of a week or more.

**BWTS** – the only alcoholic beverage service is beer or wine served at the table.

**\*DC – Day Care** –shall be given the same meaning as provided by Minnesota Rules, Part 9502.0315, Subpart 9; and where food preparation consists of at least one meal daily, which is prepared on-site.

**FC – Food Cart** - Means a food and/or beverage service, which is a non-motorized vehicle self propelled by the operator.

**\*LUF – Lodging Unit Fee** – fee per unit of the number of guest rooms, cottages, or other rental units of a hotel or motel, lodging establishment, or resort.

**LF – Limited Food** – a food establishment that provides one of the following:

- a. A pre-packaged food that may or may not receive heat treatment and is served in the package,
- b. Serves frozen packaged pizza that is heated and served,
- c. Continental breakfast items such as rolls, coffee, juice, milk and/or cold cereal, or
- d. Serves and/or cuts fresh fruit for service.

**LE – Large Establishment** - food service that uses a range, oven, steam table, salad bar, more than one deep fat fryer or grill, more than two hot holding containers or serves a full menu selection an average of five or more days per week or serves over 100 people daily, or caters over 300 meals per day.

**L - Lodging Establishment** - shall mean every building or structure, or any part thereof, kept, used, maintained as, advertised as, or held out to be a place where sleeping accommodations are furnished to the public as regular roomers, for periods of one week or more, and having five or more beds to let to the public.

**\*HACCP Plan Review Fee** – A fee added to review any Hazard Analysis and Critical Control Point Plan submitted as required for a preventative food production plan in which every step in the manufacture, storage and distribution of a food product is scientifically analyzed for microbiological, physical and chemical hazards.

**H/M – Hotel/Motel** - shall mean a building, structure or a enclosure, or any part thereof, kept, used as, maintained as, or advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public, and furnishing accommodations for periods of less than one week.

**ME – Medium Establishment** - food service that uses a range, oven, steam table, salad bar more than one deep fat fryer or grill, more than two hot holding containers and serves more than 50 people daily, or caters.

**MHPB- Manufactured Home Park Base Fee** – means any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

**MHPU- Manufactured Home Park Unit Fee** – fee per manufactured home unit located in Manufactured Home Park

**MFU – Mobile Food Unit**- a food and beverage service which is a vehicle mounted unit, either motorized or trailered, operating no more than 21 days annually at any one place or is operated in conjunction with a permanent business at the site of the permanent business by the same individual or company, and readily movable, without disassembling, for transport to another location.

**\*PLAN – Plan Review Fee**

**RCA – Recreational Camping Area Unit Fee** – fee per campsite

**RC/YC Base Fee** – fee added to RCA Unit Fee or Youth Camp Category Fee

**RIF – Re-Inspection Fee**

**\*RM – Remodeling Plan Review Fee**

**RS – Resort** - shall mean any building, structure, or enclosure, or any part thereof, located on, or on property neighboring any lake, stream, skiing or hunting area for purposes of providing convenient access thereto, kept, used, maintained or advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public and primarily to those seeking recreation, for periods of one day, one week or longer, and having for rent five or more cottages, rooms or enclosures.

**\*SK – Service Kitchen** - a facility with an approved kitchen that is occasionally used to prepare and serve food for public events such as weddings, or a site where food is delivered and served to clients ( i.e. assisted living and senior dining sites, or childcare sites).

**SP –Spa Pool** - a public hot water pool intended for seated recreational use.

**SW – Swimming Pool** - any public swimming pool other than a private residential swimming pool.

**SWB- Swimming Pool Base Fee** –annual fee added to swimming pool category.

**SE – Small Establishment** - food service with no salad bar, equipment not exceeding one deep fat fryer, one grill, two hot holding containers/microwaves, or service of dipped ice cream/soft serve frozen desserts, or breakfast service in a bed and breakfast or boarding establishments. NO catering and serve less than 50 people daily.

**\*SECA – Special Event Camping Area** – recreational camping area used by people attending or working at events, limited to 14 consecutive days of operations for no more than two events annually.

**SFS – School Food Service**- learning institutions with full kitchens and/or commissaries categorized by risk level:

Low Risk – all food prepared off site

Medium Risk – majority of foods prepared off sit but provide limited foods (i.e. salad bar)

High Risk <100 students – all food prepared on site, less than 100 students

High Risk – all food prepared onsite, more than 100 students

High Risk Extended hours – all food prepared onsite, open more than 6 hours per day

**SFSB – School Food Service Base Fee** – annual base fee added to school food service categories.

**\*SEFS – Special Event Food Service** - a food and beverage service stand which is used in conjunction with celebrations and special events, and which operates at most three times annually for no more than 10 total days.

**\*SEMH – Minimal Handling Food Service** – a stand used in conjunction with celebrations and/or special events which sells items that are pre-packaged and require no preparation (i.e. candy bars, packaged ice cream treats, pop or beverages only).

**\*SEOD – One Day Special Event Food Service**- a food and beverage service stand which is used in conjunction with a celebration, benefit or a special event.

**\*SFSV – Seasonal Food Service Variance** – a variance to allow operation of any Seasonal Temporary Food Service beyond 21 days. Additional application form and fee will be required for variance and approval will be necessary.

**\*SPFS – Seasonal Permanent Food Service** - a food and beverage service which is a permanent stand or building, but which operates no more than 21 days annually

**\*STFS – Seasonal Temporary Food Service** - a food and beverage service stand which is disassembled and moved from location to location, but which operates no more than 21 days annually at any one location.

**\*TAF – Technology Administration Fee** -An annual fee determined by the Community Health Board that will be added to each license application to provide for maintenance of technology systems.

**\*YC - Youth Camp** - living quarters where both food and beverage service and lodging is provided for ten or more people, operated continuously for a period of five days or more each year for educational, recreational or vacation purposes, and the use of the camp is offered to minors free of charge or for payment of a fee.