

# Brown-Nicollet Environmental Health

(Including Cottonwood and Watonwan Counties)

622 South Front St. ~ Saint Peter, Minnesota 56082

☎ 507-934-7089 • 📠 507-934-7170

## 2023 SEASONAL PERMANENT FOOD SERVICE LICENSE APPLICATION

### Applicant Information

Organization: \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ *(License will be mailed to this address)*

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Is your group a 501(c) non-profit organization?  Yes  No

### Stand Information

Stand Name: \_\_\_\_\_

Location Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**IF TEMPORARY FOOD SERVICE WILL OCCUR AT MORE THAN ONE EVENT, ALL EVENTS MUST BE LISTED HERE WITH DATES AND TIMES FOR EACH EVENT:**

**Name of Event:** \_\_\_\_\_ **Name of Event:** \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Time(s) of Food Service: \_\_\_\_\_ Time(s) of Food Service: \_\_\_\_\_

Begin: a.m./p.m. \_\_\_\_\_ End: a.m./p.m. \_\_\_\_\_ Begin: a.m./p.m. \_\_\_\_\_ End: a.m./p.m. \_\_\_\_\_

### License Category & Fee Schedule

**Make checks payable to: Brown-Nicollet Environmental Health**

**(Applications must be received 2 weeks prior to event - License will not be provided until payment is received)**

#### **\$130.00 Seasonal Permanent Food Service**

A food and beverage service establishment that is a permanent food service stand or building (for example, a 4-H booth at a county fairgrounds) that operates for **no more than 21 days annually**.

All food stands must operate in compliance with the Minnesota food code

*Individuals or groups interested in operating a Seasonal Permanent Food Stand must submit a plan review application with fees and obtain approval before beginning new construction or remodeling.  
Please contact our office for more information  
507-934-7089.*

For Office Use Only:

Received: \_\_\_\_\_

Check # \_\_\_\_\_

License # \_\_\_\_\_

County: \_\_\_\_\_

## Handwashing Requirements

**Designated handwashing facilities are required at each event.**

Do you have a designated hand washing **IN STAND** sink available with running water, soap and paper towels?       Yes     No

How will you minimize direct hand contact with ready-to-eat foods?

Gloves     Tongs     Other (please list) \_\_\_\_\_

## Water Supply & Waste Water

Water supply must be obtained from an approved public water supply system. Water can NOT be supplied through a garden hose. Water must be supplied with a food-grade hose that is approved for drinking purposes. The hose must be flushed and sanitized before use. The water inlet must be protected from contamination and designed so a non-potable service connection cannot be made. Waste water shall be discharged into a sanitary sewer system or approved septic system.

What is the source of water supply for the event?

Municipal (city water)     Private well (describe type, location, etc.) \_\_\_\_\_

What is the method of disposal for waste water at the event?

Municipal drain     Holding Tank     Other (please list) \_\_\_\_\_

*(Disposal by throwing or dumping the waste water on the ground or storm sewer is NOT permitted)*

## Utensil / Equipment Washing

Three basins for equipment/utensil washing must be used at each event. The correct procedure for manual utensil washing is as follows and must be used at each event:

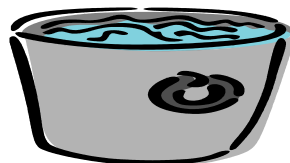
**WASH**

In warm soapy water



**RINSE**

in clear water



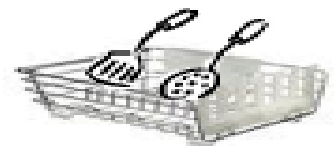
**SANITIZE**

at least 10 seconds for chlorine  
30 seconds for other sanitizer solutions



**AIR DRY**

towel drying is prohibited



Do

you have a permanent Three

**(3) Compartment Sink located IN-STAND?**

Yes     No    If not, please provide method for washing equipment/utensils?  
\_\_\_\_\_

What type of sanitizer will be used for utensil/equipment sanitizing?

Quat     Bleach     Iodine     Other (please list) \_\_\_\_\_

What type of sanitizer will be used for food contact surfaces?

Quat     Bleach     Iodine     Other (please list) \_\_\_\_\_

***A test kit must be available to verify sanitizer concentration.***



**VENTILATION/FIRE PROTECTION GUIDELINES  
A TEMPORARY COOKING OPERATION, SUCH AS A MOBILE TRAILER OR A BOOTH AT A FAIR**

- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices.
- A 40 B:C rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used.
- When conducted inside a tent, canopy, or temporary membrane structure, cooking and heating equipment shall be vented to the outside. Where vents or flues are used, all portions of the temporary membrane structure, tent or canopy shall be no less than 12 inches from the flue of vent. Solid-fuel burning equipment shall be equipped with spark arrestors. Cooking and heating shall not be located within 10 feet of exits or combustible materials. Tents where cooking is performed shall be separated from temporary membrane structures, other tents and canopies by a minimum of 20 feet. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet from a temporary membrane structure, tent or canopy. LP gas containers must be located outside tents. Flammable liquid fueled equipment is not permitted in temporary membrane structures, tents, or canopies.

**Other Materials Available**

Check box if needed: (These materials will be sent with license if requested)

- Temperature Chart                       Sanitizer Log                       Handwashing Poster
- Temporary Food Safety Booklet    3 Sink Dishwashing Poster    Handwashing Video (\$55)
- or **Website for Posters:** [www.co.nicollet.mn.us](http://www.co.nicollet.mn.us) (select Brown-Nicollet Environmental Health from drop-down list)

**SPECIAL NOTE:**

Any food stand operating within Brown, Nicollet, Cottonwood and Watonwan Counties with a license issued by the Minnesota Department of Health does not need to apply for a license with our agency but will be charged a \$15.00 inspection fee if that food stand is inspected at an event in Brown, Nicollet, Cottonwood or Watonwan County.

**This fee only applies to those food stands already licensed by the State Health Department.**

**Applicant Signature**

Based on the information provided herein, I understand that a temporary food license is required for this event. I further understand that my application will be considered only for the food and beverages specified. Brown-Nicollet Environmental Health must be notified of any deviations or changes to the menu.

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Date

**Mail or Deliver application and payment at least 2 weeks prior to the event to:**

Brown-Nicollet Environmental Health  
622 S. Front Street  
St. Peter, MN 56082

**Please Do Not Write Below This Line**

**FOR OFFICE USE ONLY**

This application is approved only for the operation as specified above. Additional approval is required for any deviations.

\_\_\_\_\_

*Environmental Health Specialist*

\_\_\_\_\_

*Date*

Additional Comments: