

What Do I Need In My Provider Policy?

Minnesota Rule 9502.0405, Subpart 3 and 245A.04 requires that providers have written policies that cover the following topics:

- The ages and numbers of children in care in the residence
- The hours and days of operation
- Meals and snacks to be served
- Labeling requirements for food brought from the child's home
- Sleeping and rest arrangements
- Nondiscrimination practices to comply with subpart 6
- Policies for the care of ill children, disease notification procedures, immunizations, and medicine permission policies
- Emergency, fire, and storm plans and monthly fire drill log
- Seat belt and transportation plans and field trip and transportation permission requirements
- Fees
- Termination and notice procedures
- Plans for a helper and substitute for emergencies, vacations, or holidays
- The presence of pets in the residence
- A copy of parts 9502.0315-9502.0445
- Insurance coverage
- Whether or not smoking is permitted in the home
- Chemical Use Policy
- Grievance Policy

