

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
NOVEMBER 9, 2021

The Nicollet County Board of Commissioners met in regular session on Tuesday, November 9, 2021, at 9:00 a.m. Commissioners Terry Morrow, Marie Dranttel, Jack Kolars, and John Luepke were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the consent agenda items as follows:

- October 26, 2021 Board Meeting Minutes;
- Delegated County Feedlot Grant Agreement;
- FY 2022 and FY 2023 Natural Resources Block Grant Agreement;
- MPCA County Feedlot Program Delegation Agreement Work Plan;
- End of Probations for:
 - Isaac Ubben, GIS Technician, effective November 9, 2021;
 - Joel Hawbaker, Assistant Public Works Director/County Engineer, effective November 9, 2021;
 - Erin Berkenpas, Eligibility Worker, effective November 16, 2021;
 - Kellie Dirksen, Collections Officer, effective November 12, 2021;

Approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$42,591.22, Road & Bridge Fund - \$167,862.57, Human Services Fund - \$149,144.94, and acknowledge review of the Auditor's Warrants. Motion carried with all voting in favor on a roll call vote.

Public Appearances

Brad Wilking addressed the board regarding a culvert issue located in Nicollet and Granby Townships. Tim Waibel also approached the Board regarding ditch cleaning work that had been done on his property.

Finance

Public Hearing Notice – Capital Improvement Plan 2022-2026

Motion by Commissioner Kolars and seconded by Commissioner Dranttel to authorize Director McCormick to set a Public Hearing for the adoption of the 2022-2026 Capital Improvement Plan on Tuesday, December 14, 2021 at 10:00 a.m. Motion carried with all voting in favor.

Quarter Three 2021 Donations

Finance Director McCormick appeared before the Board to request approval of the following Quarter Three 2021 donations:

Donations received by Nicollet County July 1 through September 30, 2021:

FROM WHOM	AMOUNT	PURPOSE
Various Donations	\$ 800.00	Van Services
Auto Restorer's Club	\$1,000.00	Sheriff Posse & Sheriff K-9
Various Donations	\$ 360.00	Loan Closet
Total:	\$2,160.00	

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to approve the Resolution for the Acceptance of Donations as presented. Motion carried with all voting in favor on a roll call vote.

Human Resources

National Insurance Services Consulting Agreement

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the consulting agreement with National Insurance Services (NIS) for 2022. Motion carried with all voting in favor.

Public Works

Consider Resolution Transferring Excess Municipal Construction Funds to Regular Construction

Motion by Commissioner Luepke and seconded by Commissioner Kolars to approve a resolution transferring excess municipal funds to the County regular construction account to avoid losing any funds. Motion carried with all voting in favor on a roll call vote.

Consider Final Payment for 2021 Highway Striping Project

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to approve the 2021 Highway Striping Project contract. Motion carried with all voting in favor.

Consider Final Payment for SAP 052-621-027

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the final contract acceptance and payment to Prahm Construction, Inc. for SAP 052-621-027. Motion carried with all voting in favor.

Administration

Set Public Hearing Date for Fee Schedule Amendment

Motion by Commissioner Kolars and seconded by Commissioner Dranttel to authorize Administrator Landkamer to set a Public Hearing date for December 14, 2021

at 10:15 am concerning the amendment of the County Fee Schedule. Motion carried with all voting in favor.

Consideration of the AIA Document B132-2019 with Vetter Johnson Architects, Inc.

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to approve the agreement between Nicollet County and Vetter Johnson Architects, Inc. for services related to the interior remodel of the Nicollet County North Mankato Health & Human Services building. Motion carried with all voting in favor.

Closed Meeting

At this time, the meeting moved to a closed session for attorney-client privilege, pursuant to MN Statutes Chapter 13D.05, subd. 3 (c)(3) to discuss real property at 1301 Marshall St. in St. Peter, MN. In attendance were Commissioners Terry Morrow, Marie Dranttel, John Luepke, and Jack Kolars, County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer, County Assessor Lorna Sandvik, Health and Human Services Director Cassie Sassenberg, and Technologies Director Dayle Moore. The meeting was reopened at 10:40 a.m.

Once the meeting was reopened, Chair Morrow stated Administrator Landkamer was authorized to negotiate on the real property described above.

County Attorney Update

County Attorney Zehnder Fischer shared updates regarding warrant clearance/resolution day. This day provides an opportunity for people with outstanding warrants to have them cleared.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Chair's Report

Commissioner Marie Dranttel

- BNEH
- Union negotiations
- Extension

Commissioner Jack Kolars

- AMC Regional Meeting
- MN Transportation Alliance Meeting
- MAPO
- Union negotiations
- Hwy 14 Grand Opening

Commissioner John Luepke

- North Mankato Benefits Meeting
- Regional AMC Meeting
- Extension

- Soil and Water
- Lafayette City Council
- Ditch 77 - Landowner Concerns

Approve Per Diems and Expenses

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

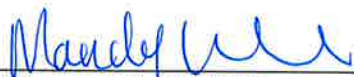
Adjourn

Motion by Commission Luepke and seconded by Commissioner Kolars to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 10:46 a.m.



TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER
CLERK TO THE BOARD