



OCTOBER 11, 2022
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, October 11, 2022, at 9:00 a.m. Commissioners Marie Dranttel, Jack Kolars, Terry Morrow, John Luepke and David Haack were present. Also present were County Administrator Mandy Landkamer, Assistant County Attorney Roxann Klein and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Kolars and seconded by Commissioner Haack to approve the consent agenda items as follows:

1. September 27, 2022 Board Meeting Minutes;
2. End of Probations for:
 - Mandy Landkamer, County Administrator, effective August 24, 2022;
 - Jason Dragvold, Systems Administrator, effective October 10, 2022;
 - Jessalyn Mercado, Administrative Support Specialist, effective October 24, 2022;
3. Medical Examiner Contract/Agreement Renewal
4. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$157,079.25;
 - b. Road & Bridge Fund - \$243,149.23;
 - c. Human Services Fund - \$152,982.92;

Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Office of Technologies

Proclamation Recognizing October as Cybersecurity Awareness Month in Nicollet County

Interim Technologies Director Jason Dragvold presented the proclamation recognizing October as Cybersecurity Awareness Month in Nicollet County.

Motion by Commissioner Haack and seconded by Commissioner Luepke to approve the Cybersecurity Awareness Proclamation. Motion carried with all voting in favor.

Finance

Nicollet County Trails Association Agreement, State Contract, and Resolution

Finance Director Heather McCormick presented the Nicollet County Trails Association Agreement, State Contract, and Resolution.

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the Nicollet County Trails Association Agreement and Resolution. Motion carried with all voting in favor on a roll call vote.

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the Grant-In-Aid contract for trail maintenance and the attached Resolution. Motion carried with all voting in favor on a roll call vote.

Approval of Baker Tilly Engagement Agreement

Director McCormick presented an agreement between Baker Tilly and Nicollet County. The agreement is for the review of existing procurement procedures and policies and to provide recommendations as needed.

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the Baker Tilly Engagement Agreement. Motion carried with all voting in favor.

Public Works

Consider Out of State Travel Request – American Concrete Pavement Association (APCA)

Public Works Director Greenwood came before the Board to request approval for selected Public Works staff to attend the Concrete Paving University (CPU) technical sessions and awards ceremony in Nashville, TN.

Motion by Commissioner Kolars and seconded by Commissioner Morrow to approve the Out of State Travel Request. Motion carried with all voting in favor on a roll call vote.

Chair's Report

- St. Peter Mental Health Walk

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner David Haack

- NA

Commissioner John Luepke

- NA

Commissioner Terry Morrow

- The Big Four Meeting
- AMC County Health Virtual Meeting
- CD 86A Ditch Meeting

Commissioner Jack Kolars

- NA

Approve Per Diems and Expenses

Motion by Commissioner Luepke and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as

submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn

Motion by Commissioner Luepke and seconded by Commissioner Haack to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:22 a.m.



MARIE DRANTTEL, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER, CLERK TO THE BOARD