



**SEPTEMBER 26, 2023
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS**

The Nicollet County Board of Commissioners met in regular session on Tuesday, September 26, 2023, at 9:00 a.m. Present at the meeting were Commissioners Kolars, Dranttel, Morrow, Dehen, and Zins. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to approve the consent agenda items as follows:

1. September 12, 2023 Board Minutes
2. End of Probations
3. Approval of Bills
4. Acknowledgment of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$123,777.71
 - b. Road & Bridge Fund - \$30,602.36;
 - c. Human Services Fund - \$136,759.56;

Motion carried with all voting in favor on a roll call vote.

Public Appearances:

Tim Waibel, landowner at 45438 541st Ave. in Courtland, came forward to express his frustration over the CD 86A project. He stated that the electrical building is currently full of water. He understands there are still issues but would like to see more urgency to the project.

Property Services

***September 19, 2023 Planning and Zoning Advisory Commission Meeting:
PLN 23-11 – Ulland Brothers, Inc.***

Deputy Zoning Administrator Crawford came before the Board to request consideration of the following conditional use permit requests and findings of fact from the September 19, 2023 Planning & Zoning Advisory Commission:

1.)	Ulland Brothers, Inc.	PLN23-11	3-year Mineral Extraction Conditional Use Permit to mine, crush, stockpile gravel and operate a bituminous/concrete batch plant
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The Planning Commission recommends approval with staff's recommended conditions.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to accept the Planning & Zoning Advisory Commission’s September 19, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor on a roll call vote.

PLN 23-12 – Ulland Brothers, Inc.

2.)	Ulland Brothers, Inc.	PLN23-12	3-year Mineral Extraction Conditional Use Permit to mine, crush, stockpile gravel and operate a bituminous/concrete batch plant
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The Planning Commission recommends approval with staff’s recommended conditions.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to accept the Planning & Zoning Advisory Commission’s September 19, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor on a roll call vote.

PLN 23-13 – Matt & Shari Brostrom/GP-75, LLC

3.)	Matt & Shari Brostrom/ GP-75, LLC	PLN23-13	3-year Mineral Extraction Conditional Use Permit to mine, crush, stockpile gravel and operate a hot mix plant
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The Planning Commission recommends approval with staff’s recommended conditions.

Motion by Commissioner Dehen and seconded by Commissioner Zins to accept the Planning & Zoning Advisory Commission’s September 19, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried 4-0 on a roll call vote, with Commissioner Dranttel abstaining.

PLN 23-14 – Matt & Shari Brostrom/Gulf Shore, LLC

4.)	Matt & Shari Brostrom/ Gulf Shore LLC	PLN23-14	3-year Mineral Extraction Conditional Use Permit to mine, crush, stockpile gravel and operate a hot mix plant
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The Planning Commission recommends approval with staff’s recommended conditions.

Motion by Commissioner Zins and seconded by Commissioner Dehen to accept the Planning & Zoning Advisory Commission’s September 19, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried 4-0 on a roll call vote, with Commissioner Dranttel abstaining.

Public Services

Self-Service Kiosks Addendum for Deputy Registrars

Director Kopet provided information on an agreement between Nicollet and Blue Earth Counties to share in filing fees collected from a kiosk that will be located at the Cub Foods location on Madison Avenue in Mankato. The kiosk would allow public members to purchase

vehicle tabs directly. Blue Earth County would be the lead county and administer fee sharing, in which Nicollet County would collect \$2.70 per transaction.

Motion by Commissioner Morrow and seconded by Commissioner Dehen to approve Director Kopet to sign and enter into the agreement with Blue Earth County. Motion carried with all voting in favor.

Health and Human Services

Next Chapter Technology Portal Licensing and Support Agreement

Director Sassenberg shared information on the Next Chapter portal, which will allow for increased efficiency between Nicollet County HHS staff and clients.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to authorize Director Sassenberg to sign the licensing and support agreement with Next Chapter Technology, following a review by the County Attorney. Motion carried with all voting in favor on a roll call vote.

Adult Mental Health Initiative: FMAP Purchase of Service Agreement

Nicollet County Health and Human Services recently submitted a request that was approved through the South Central Community Based Initiative (SCCBI) to receive funds to assist with Lighthouse on Marshall improvements. The improvements would focus on the development of a full kitchen for social and educational opportunities for Lighthouse members.

Motion by Commissioner Dehen and seconded by Commissioner Morrow to authorize the purchase of service agreement with the South Central Community Based Initiative to accept grant funds in the amount of \$26,190.00. Motion carried with all voting in favor.

Administration

Set Public Hearing Date for the Fee Schedule Amendment

Motion by Commissioner Morrow and seconded by Commissioner Zins to set December 12, 2023 at 10:00 a.m. as the Fee Schedule Public Hearing date. Motion carried with all voting in favor on a roll call vote.

SHIP Grant for Nicollet County Public Works – Klossner and Nicollet Shops

Administrator Landkamer shared that Nicollet County Public Works applied for and received a grant through the Statewide Health Improvement Partnership (SHIP) for two water fountains/bottle fillers that will be installed in the Klossner and Nicollet shops.

Motion by Commissioner Dehen and seconded by Commissioner Morrow to approve the SHIP grant in the amount of \$5,750. Motion carried with all voting in favor.

Resolution Adopting the 2024 Preliminary Property Tax Levy and Setting the Budget and Levy Public Comment Meeting

Administrator Landkamer came forward to ask for approval of a resolution to set the 2024 preliminary tax levy and set the 2024 Tax Levy and Budget Public Hearing for December 7, 2023 at 6:30 p.m. in the Nicollet County Government Center Board Room. Administrator Landkamer also provided a chart and breakdown of the tax allocations per classifications.

Motion by Commissioner Morrow and seconded by Commissioner Dehen to approve the preliminary property tax levy of \$26,410,973, or a 3.5% Levy, and to set the Budget and Levy

Public Hearing for December 7, 2023 at 6:30 p.m. Motion carried with all voting in favor on a roll call vote.

County Attorney Update:

Attorney Zehnder Fischer shared that she recently visited Washington D.C. to advocate for more funding at the federal level. She shared that her office is currently busy with ongoing cases as well as planning for more fraud presentations in the upcoming months.

Chair's Report

- County Board
- Board Workshop
- Personnel Committee
- AMC Fall Conference
- MVAC
- Diversity Council
- Highway 14 Tour
- Traverse de Sioux Board
- Brown-Nicollet CHB
- Rural Energy Board

Commissioner Committee Reports:

Commissioner Terry Morrow

- County Board
- Board Workshop
- GMG Board meeting
- CHS Meeting
- Personnel Committee

Commissioner Marie Dranttel

- County Board
- Board Workshop
- PZ
- Hwy 14 Tour
- 86A Tour with MZF

Commissioner Mark Dehen

- County Board
- Board Workshop
- SHIP meeting
- Highway 14 Tour
- GMG Board meeting
- CHS meeting

Commissioner Kurt Zins

- County Board
- Board Workshop
- CHS Board Meeting

Approve Per Diems and Expenses

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.


Adjourn

Chair Kolars adjourned the meeting at 9:46 a.m.



JACK KOLARS, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD