

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
AUGUST 11, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, August 11, 2020, at 9:00 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow and John Luepke were present. Also present were County Administrator Ryan Krosch, Assistant County Attorney Megan Gaudette Coryell and Recording Secretary Abigail Lewis.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. There were no public comments submitted by email or phone. No members of the public requested to participate in the meeting by phone. The meeting was recorded and broadcasted live online.

Approval of Agenda

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the July 28, 2020 Board Meeting minutes, approval of the August 6, 2020 Special Board Meeting minutes, Natural Resources Block Grant Financial Report, approval of the Commissioner Warrants as presented for the following amounts: Revenue Fund - \$163,830.66, Road & Bridge Fund - \$43,799.13, Human Services Fund - \$160,209.25 and acknowledge review of the Auditor's Warrants. Motion carried with all voting in favor.

Public Appearances

There were no public appearances.

Finance

Resolution Awarding the Sale of Taxable G.O. Capital Improvement Plan Refunding Bond

Finance Director, Heather McCormick, appeared before the Board to request approval on the Resolution Awarding the Sale of Taxable G.O. Capital Improvement Plan Refunding Bond. This is a refunding of debt issued in 2013 for the Health and Human Services building and other capital improvement projects. Director McCormick introduced Doug Green with Bakertilly to provide an overview of the bond process and the interest rate that was awarded.

Motion by Commissioner Kolars and seconded by Commissioner Morrow to approve the Resolution Awarding the Sale of Taxable G.O. Capital Improvement Plan Refunding Bond. Motion carried with all voting in favor on a roll call vote.

RESOLUTION AWARDING THE SALE OF TAXABLE GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN REFUNDING BONDS, SERIES 2020A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$7,100,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; PROVIDING FOR THEIR PAYMENT; PROVIDING FOR THE ESCROWING AND INVESTMENT OF THE PROCEEDS THEREOF; AND PROVIDING FOR THE REDEMPTION OF BONDS REFUNDED THEREBY
(The full resolution is included with the official meeting packet)

Quarter 2 2020 Donations

Director McCormick requested Board approval on the 2020 Quarter 2 donations.

<u>FROM WHOM</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
<u>Various Donations</u>	\$ 125.00	<u>Loan Closet</u>
Total	\$ 125.00	

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the 2020 Quarter 2 donations. Motion carried with all voting in favor on a roll call vote.

Emergency Management

Emergency Declaration for Flooding July 25, 2020

Emergency Management Director, Justin Block, appeared before the Board to request formal approval on the Resolution Declaring a State of Emergency.

Due to heavy rains on July 25, 2020, Nicollet County sustained significant damages to public property in parts of the County. Nicollet County Emergency Management will be requesting assistance from Homeland Security Emergency Management (HSEM) with a preliminary damage assessment for the State Public Assistance Program. Nicollet County declared a State of Emergency with Chair Luepke and Administrator Krosch signing the resolution on July 31, 2020 to ensure completion to the State in a timely manner.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Resolution Declaring State of Emergency for Flooding on July 25, 2020. Motion carried with all voting in favor on a roll call vote.

RESOLUTION DECLARING A STATE OF EMERGENCY

WHEREAS, the heavy rain/flooding event from July 25, 2020 has impacted the population of Nicollet County, and

WHEREAS, the heavy rain/flooding has caused a significant amount of public property damage; and

WHEREAS, Nicollet County Emergency Management requests the Nicollet County Board of Commissioners to declare Nicollet County in a State of Emergency as a result of this flooding.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners declares Nicollet County in a State of Emergency for conditions resulting from this flooding.

I certify that the above resolution was adopted by the Nicollet County Board of Commissioners on the 31 day of July, 2020.

Health and Human Services

COVID-19 Update

Health and Human Services Director, Cassie Sassenberg, provided an update on COVID-19 related topics including current Nicollet County statistics and related shifting

public health roles and responsibilities. At this time, Nicollet County has a total of 345 confirmed cases. There has been a noticeable increase in 17-21 year olds while congregate living places have held steady in their cases, without seeing increases. Currently, public health officials are consulting with schools on safe learning places for the upcoming school year.

At 9:47 a.m., Chair Luepke called for a recess.

At 10:02 a.m., Chair Luepke resumed the meeting.

Board Engagement

MnDOT Presentation: Capital Highway Investment Plan (CHIP) Outreach

MnDOT staff presented the District 7 Capital Highway Investment Plan (CHIP) via a ZOOM presentation. MnDOT's presentation provided an overview of the 10-year plan, the process and next steps, as well as a legislative update.

At the request of Chair Luepke, Public Works Director, Seth Greenwood, provided updates on various road projects within Nicollet County.

Administration

CARES Act Funding

County Administrator, Ryan Krosch, provided an update on the CARES Act funding the County has received through the State and requested approval on two resolutions: Nicollet County's CARES Act Funding Plan and Budget and Nicollet County's CARES Act Child Care, Crisis and Health and Safety Assistance Programs.

Nicollet County received over \$4.1 million of Federal CARES Act funds to assist with costs associated with responding to the COVID-19 pandemic. In order for expenses to be approved, the expenses need to be incurred between the period of March 1, 2020 through December 1, 2020 and meet criteria set forth by the Federal Government. Commissioner Krosch reviewed the drafted plan and budget. It was noted that these numbers can be fluid and change, but the goal is to have something in place to begin establishing the programs Nicollet County would like to offer with CARES funding.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the resolution for Nicollet County's CARES Act Funding Plan and Budget. Motion carried with all voting in favor on a roll call vote.

Administrator Krosch invited Director Sassenberg to the podium to provide information on the three Nicollet County CARES programs. Director Sassenberg provided an overview on each program and addressed questions and comments by the Board.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the resolution for Nicollet County's CARES Act Child Care, Crisis Funding and Health and Safety Assistance Programs with the requested grammatical changes to the policies as requested by Commissioner Morrow. Motion carried with all voting in favor on a roll call vote.

CARES ACT FUNDING PLAN AND BUDGET

WHEREAS, The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law by President Trump on March 27th, 2020; and

WHEREAS, this over \$2 trillion economic relief package was established to provide economic and public health assistance to the American people impacted by the coronavirus (COVID-19) pandemic; and

WHEREAS, through the Coronavirus Relief Fund, the CARES Act provides \$150 billion of financial assistance for state, local and tribal governments who are navigating the impact of the COVID-19 pandemic; and

WHEREAS, The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and

3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (December 1, 2020 for Minnesota); and

WHEREAS, Nicollet County received \$4,146,361 of CARES Act funds; and

WHEREAS, Nicollet County has established a CARES Act Funding Plan and Budget in accordance with guidance provided by the US Department of Treasury and Minnesota Office of Management and Budget.

NOW, THEREFORE, BE IT RESOLVED; that the Nicollet County Board of Commissioners approves the attached Nicollet County CARES Act Funding Plan and Budget dated August 11, 2020.

BE IT FURTHER RESOLVED, said Plan and Budget may be amended by the Nicollet County Board at a later date as guidance, need and circumstances change.

RESOLUTION APPROVING NICOLLET COUNTY'S CARES ACT CHILD CARE, CRISIS AND HEALTH AND SAFETY ASSISTANCE PROGRAMS

WHEREAS, The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law by President Trump on March 27th, 2020; and

WHEREAS, this over \$2 trillion economic relief package was established to provide economic and public health assistance to the American people impacted by the coronavirus (COVID-19) pandemic; and

WHEREAS, through the Coronavirus Relief Fund, the CARES Act provides \$150 billion of financial assistance for state, local and tribal governments who are navigating the impact of the COVID-19 pandemic; and

WHEREAS, The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the state or government; and

3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (December 1, 2020 for Minnesota); and

WHEREAS, Nicollet County received \$4,146,361 of CARES Act funds; and

WHEREAS, on August 11, 2020 Nicollet County approved a CARES Act Funding Plan and Budget in accordance with guidance provided by the US Department of Treasury and Minnesota Office of Management and Budget; and

WHEREAS, US Treasury Guidance dated June 30, 2020 states that CARES Act Funds may be used for expenses of actions to facilitate compliance with COVID-19-related public health measures, expenses for acquisition and distribution of medical and protective supplies and expenses for public safety measures undertaken in response to COVID-19; and

WHEREAS, US Treasury Coronavirus Relief Fund Frequently Asked Questions dated July 8, 2020 states Cares Act funds may be used for consumer grant programs to prevent eviction and homelessness and may be used to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners approves the attached Nicollet County CARES Act Funding programs (Programs):

Nicollet County Board Meeting Minutes
August 11, 2020

Nicollet County CARES Act Child Care Funding Program
Nicollet County CARES Act Crisis Funding Program
Nicollet County CARES Act Health and Safety Assistance Program

BE IT FURTHER RESOLVED, general administrative and policy changes may be made to these Programs by the Nicollet County Health & Human Services Director or Nicollet County Administrator without Nicollet County Board approval as guidance, need and circumstances change.

BE IT FURTHER RESOLVED, the Nicollet County Board of Commissioners has determined that expenditures for these Programs:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (December 1, 2020 for Minnesota).

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Commissioner Marie Dranttel

- Sibley County Joint Ditch Meeting
- Tri-County Board Meeting
- One Watershed One Plan Meeting
- Special Board Meeting

Commissioner Terry Morrow

- Public Health Meeting
- Budget Meetings
- Health Insurance Meeting
- Special Board Meeting

Commissioner Denny Kemp

- Health Insurance Meeting
- MRCI Board of Directors
- Special Board Meeting

Commissioner Jack Kolars

- Special Board Meeting
- GMG GreenSeam Event
- Traverse des Sioux Meeting

Chair's Report

- Ditch Tour
- 4H Livestock Show
- Budget Committee Meetings
- Sibley County Joint Ditch Meeting
- Special Board Meeting

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 11:19 a.m.



JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



RYAN KROSCH
CLERK TO THE BOARD