



JUNE 13, 2023
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, June 13, 2023, at 9:00 a.m. Present at the meeting were Commissioners Jack Kolars, Terry Morrow, Marie Dranttel, Mark Dehen, and Kurt Zins. Also present were County Administrator Mandy Landkamer, Assistant County Attorney Roxann Klein and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Morrow to approve the agenda. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Dehen and seconded by Commissioner Morrow to approve the consent agenda items as follows:

1. May 23, 2023 Board Minutes
2. End of Probations
3. Liquor License for River Ridge Gun & Archery Club LLC
4. MINNCORR Laundry Services Contract
5. Approval of Bills
6. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$276,849.43;
 - b. Road & Bridge Fund - \$81,255.94;
 - c. Human Services Fund - \$286,092.49;

Motion carried with all voting in favor on a roll call vote.

Public Appearances:

There were no public appearances.

Public Services

Resolution supporting Minnesota River-Mankato One Watershed, One Plan Project

Director Kopet came forward to request approval of the resolution supporting the One Watershed, One Plan. The resolution of support highlights area partner commitment to the project and will be submitted along with the planning grant application.

Motion by Commissioner Dranttel and seconded by Commissioner Morrow to approve the resolution supporting the One Watershed, One Plan (1W1P) project with the recommended wording changes (from "chapter" to "section") The motion was approved with all voting in favor on a roll call vote.

Public Works

Consider Award of Quote for 2023 Bituminous Materials Supply Contract

Director Greenwood presented the bids that were opened on Thursday, June 8 for the Bituminous Materials Supply contract. Two quotes were received for the project.

Motion by Commissioner Dehen and seconded by Commissioner Zins to award the Bituminous Asphalt CRS-2 contract work to Meigs Paving and the CSS-1 (Fog Seal) contract work to Flint Hills Resources. Motion carried with all voting in favor on a roll call vote.

Submit Highway Department's 2022 Annual Report

Director Greenwood gave a high-level overview of the Highway Department's 2022 Annual Report. Included in the report are the financial details of all activities related to maintaining Nicollet County's road and bridge infrastructure for 2022.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to accept the Highway Department's 2022 Annual Report. Motion carried with all voting in favor.

Administration

Designation of an Alternative Clerk to the Board Resolution

Administrator Landkamer came before the Board to ask for consideration of the resolution designating an Alternate Clerk to the Board. The resolution will appoint the Property and Public Services Director as the Clerk of the Board in the absence of the County Administrator to sign official County documents.

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the resolution designating an Alternate Clerk to the Board. Motion carried with all voting in favor.

Human Resources

Community Corrections Collective Bargaining Agreement

At this time, the meeting moved to a closed session, pursuant to Minnesota Statutes Chapter 13D.03 to discuss the Community Corrections Union Contract for 2023. The meeting was reopened at 9:39 a.m. In attendance were Human Resources Director Larson; Commissioners Zins, Dehen, Morrow, Dranttel, and Kolars; Assistant County Attorney Roxann Klein; and Administrator Landkamer.

Motion by Commissioner Dranttel and seconded by Commissioner Morrow to approve the Community Corrections Labor Contract for 2023. Motion carried with all voting in favor.

County Attorney Information:

Assistant County Attorney Klein shared that staff are planning various community fraud prevention presentations.

Chair's Report

- Building Committee
- Personnel Committee
- Community Ed Committee
- Transportation Alliance- St. Paul
- MAPO
- Extension Committee
- ATP subcommittee
- AMC District 7 meeting
- Immtrack
- County Board of Appeal & Equalization (CBAE)

Commissioner Committee Reports:

Commissioner Terry Morrow

- ECRJC meeting
- County Board of Appeals & Equalization

Commissioner Marie Dranttel

- Lower MN 1W1P meeting
- Region 9 Board of Directors
- County Board of Appeals & Equalization

Commissioner Mark Dehen

- Legislative Forum for Greater Mankato
- EMS meeting
- North Mankato Comprehensive Plan review
- MRCI Board meeting
- Mankato Area Airport reception
- AMC District meeting
- County Board of Appeals & Equalization

Commissioner Kurt Zins

- NACO meeting
- County Board of Appeals & Equalization

Approve Per Diems and Expenses

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn

Chair Kolars adjourned the meeting at 9:46 a.m.



JACK KOLARS, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD