

OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS FOR  
NICOLLET COUNTY, MINNESOTA  
May 26, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, May 26, 2020, at 9:00 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow, and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. There were no public comments submitted by email or phone. No members of the public requested to participate in the meeting by phone. The meeting was recorded and broadcasted live online.

**Approval of Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Kolars to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the April 28, 2020 Board Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: Revenue Fund - \$94,887.92, Road & Bridge Fund - \$44,148.98, Human Services Fund - \$74,763.95 and acknowledge review of the Auditor's Warrants; NG911 GIS Grant Award and Renewal of Liquor/Tobacco Licenses (Liquor License: North Links, Nicollet Conservation Club and Church of St. George. Tobacco License: Turbes Oil Inc/Courtland Mart, FillMeUp LLC, Mum's the Word/Nicollet Mart and United Farmer's Co-op). Motion carried with all voting in favor.

**Sheriff's Office**

**Set Public Hearing Date for Dangerous Dog Ordinance**

County Attorney, Michelle Zehnder Fischer, appeared before the Board to request a public hearing date for the Dangerous Dog Ordinance.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve June 23, 2020 at 9:30 a.m., for the public hearing date for the Dangerous Dog Ordinance. Motion carried with all voting in favor.

**Finance**

**Negative Drainage System Fund Balance Transfer**

Finance Director, Heather McCormick, appeared before the Board to request approval on the negative drainage system fund balance transfer.

On December 18, 2018, the Board approved a Negative Ditch Fund Balance Policy in order to comply with State Statute Section 103E.655 - Paying Drainage System Costs.

Fiscal Year 2019 is now complete. The drainage system cash balance is negative \$1,277,587.65. In order to cover this negative balance, there needs to be a temporarily transfer of funds from the General Fund. The advancement would be repaid plus 4% interest as the funds become available in the individual ditch funds.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the 2019 negative drainage system fund balance transfer of \$1,277,587.65. Motion carried with all voting in favor on a roll call vote.

**Property Services**

**May 18, 2020 Planning and Zoning Advisory Commission Meeting**

Property and Public Services Director, Mandy Landkamer, appeared before the Board to request approval on three items from the May 18, 2020 Planning and Zoning Advisory Commission Meeting.

- 1.) Jeff Hohensee – Replace two hunting shacks in the Shoreland Zoning District. No public comments were received. There was no public testimony at the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to accept the Planning and Zoning Advisory Commission's May 18, 2020 report, recommendations and findings as submitted therein, which included the following:

Jeff Hohensee	PLN20-10	Replace two hunting shacks in the Shoreland Zoning District.
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- 2.) Leslie and Lois Altenburg and James and Sheri Fedson – RePlat/Vacation of utility easement for the purpose of constructing a shared replacement septic system. No public comments were received. There was no public testimony at the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Planning and Zoning Advisory Commission's May 18, 2020 report, recommendations and findings as submitted therein, which included the following:

Leslie and Lois Altenburg and James and Sheri Fedson	PLN20-12-13	RePlat/Vacation of utility easement for the purpose of constructing a shared replacement septic system.
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- 3.) Jason and Kari Loe – Establish a Level 2 Home Occupation machining and design business with a maximum floor use area of 5,000 square feet. No public comments were received. There was no public testimony at the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the Planning and Zoning Advisory Commission's May 18, 2020 report, recommendations and findings as submitted therein, which included the following:

Jason and Kari Loe	PLN20-14	Establish a Level 2 Home Occupation machining and design business with a maximum floor use area of 5,000 square feet.
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**Public Services**

Public Services Manager, Jaci Kopet, provided an update on the reopening of the Government Center for motor vehicle licensing.

**Commissioner Committee Reports**

The Commissioners reported on various meetings and activities including:

**Commissioner Marie Dranttel**

- Board Workshop
- Special Drainage Authority Meeting
- Tri-County Solid Waste Meeting
- Planning and Zoning Commission Meeting

**Commissioner Terry Morrow**

- Community Liaison Meeting for RTC
- Board Workshop
- Special Drainage Authority Meeting
- Tri-County Solid Waste Meeting
- Weekly Public Health Update
- #OurStPeter

**Commissioner Denny Kemp**

- Board Workshop
- Special Drainage Authority Meeting
- South Central EMS Teleconference
- MRCI Executive Board Meeting

**Commissioner Jack Kolars**

- MVAC Meeting
- Greater Mankato Growth Meeting
- Traverse des Sioux Meeting
- Board Workshop
- Special Drainage Authority Meeting

**Chair's Report**

- Board Workshop
- Special Drainage Authority Meeting

**Approve Per Diems and Expenses**

Motion by Commissioner Kemp and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.


**Adjourn**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:27 a.m.

  
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JOHN LUEPKE, CHAIR  
BOARD OF COMMISSIONERS

*6-9-2020*

ATTEST:

  
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RYAN KROSCH  
CLERK TO THE BOARD