



**MAY 24, 2022**  
**OFFICIAL PROCEEDINGS OF THE**  
**BOARD OF COUNTY COMMISSIONERS**

The Nicollet County Board of Commissioners met in regular session on Tuesday, May 24, 2022, at 9:00 a.m. Commissioners Marie Dranttel, John Luepke, Jack Kolars, Terry Morrow, and David Haack were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer, and Recording Secretary Sarah Frahm.

**Approval of Agenda**

Motion by Commissioner Morrow and seconded by Commissioner Luepke to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda**

Motion by Commissioner Kolars and seconded by Commissioner Haack to approve the consent agenda items as follows:

1. May 10, 2022 Board Meeting Minutes;
2. Out of State Travel Request – PPSD Amplify Conference
3. Out of State Travel Request – NADCP Conference
4. Renewal of Liquor/Tobacco License
5. Legal Services Contract for CHIPS Cases
6. Acknowledgement of the Auditor’s Warrants, and approval of the Commissioner Warrants as presented for the following amounts:
  - a. General Revenue Fund - \$122,982.68;
  - b. Road & Bridge Fund - \$57,612.27;
  - c. Human Services Fund \$148,788.82;
7. End of Probation for Jessica Elofson, Public Health Nurse, effective June 1, 2022

Motion carried with all voting in favor.

**Public Appearances**

There were no public appearances.

**Property Services**

***May 16, 2022 Planning & Zoning Advisory Commission Meeting***

Deputy Zoning Administrator Crawford came before the Board to request consideration of the following conditional use permit requests and findings of fact from the May 16, 2022 Planning & Zoning Advisory Commission Meeting:

1.)

Hoffman Construction Company / John Heymann	PLN22-04	Conditional use permit for mineral extraction
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Motion by Commissioner Luepke and seconded by Commissioner Morrow to accept the Planning & Zoning Advisory Commission’s May 16, 2022 report, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

2.)

Wayne & Shelly Havemeier	PLN22-05	Conditional use permit for a swine feedlot
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Motion by Commissioner Luepke and seconded by Commissioner Morrow to accept the Planning & Zoning Advisory Commission's May 16, 2022 report, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

### **Public Works**

#### ***Consider Award of 2022 Bituminous Materials (Asphalt Emulsion) Contract***

Director Greenwood came before the Board and presented the results of the bid opening from May 23, 2022. Flint Hills Resources provided the low bid that the County will move forward with.

Motion by Commissioner Morrow and seconded by Commissioner Kolars to accept the bid of Flint Hills Resources. Motion carried with all voting in favor.

### **Finance**

#### ***Negative Drainage System Fund Balance Transfer***

Director McCormick came before the Board to seek approval to temporarily transfer funds from the General Fund to the Drainage System fund, which currently has a negative balance of \$1,844,310.05. The funds are to be repaid at a 4% interest rate as funds allow.

Motion by Commissioner Morrow and seconded by Commissioner Kolars to approve the resolution. Motion carried with all voting in favor on a roll call vote.

### **Attorney**

#### ***Prosecutor by Karpel – Record Management System***

County Attorney Zehnder Fischer came before the Board to seek approval to enter into a contract with Karpel record management software. The software will offer more efficiencies and enhancements as compared to the MCAPS system currently being used.

Motion by Commissioner Morrow and seconded by Commissioner Luepke to authorize Attorney Zehnder Fischer to enter into a contract with Karpel. Motion carried with all voting in favor.

#### ***South Central Multi-County HRA – AmberField Properties***

County Attorney Zehnder Fischer came before the Board seeking permission to enter into an agreement with Attorney Scott Anderson. The outside counsel will assist the County in reviewing the bond and related documents concerning the AmberField properties.

Motion by Commissioner Morrow and seconded by Commissioner Haack to approve entering into an agreement with Mr. Anderson. Motion carried with all voting in favor on a roll call vote.

### **County Attorney Update:**

County Attorney Zehnder Fischer had the opportunity to take part in a presentation for staff at the Security Hospital regarding the collaboration that occurs when criminal events happen on campus.

### Chair's Report

- North Mankato HHS building tour

### Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

#### Commissioner David Haack

- North Mankato HHS building tour
- State Radio Board Finance Committee
- SHIP Adolescent Chemical Wellness Partnership

#### Commissioner John Luepke

- Clubhouse tour
- South Central Co-op- Climate change presentation
- Workshop
- SHIP Adolescent Chemical Wellness Partnership
- Rural MN Energy Board

#### Commissioner Terry Morrow

- St. Peter Regional Treatment Center meeting (with Attorney Michelle Zender Fischer)
- Tri-County Solid Waste Board meeting

#### Commissioner Jack Kolars

- REDA
- MVAC
- Board Workshop
- Traverse de Sioux
- North Mankato HHS Tour
- Immtrack
- County Board

### Approve Per Diems and Expenses

Motion by Commissioner Luepke and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

### Adjourn

Motion by Commissioner Luepke and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:24 a.m.

  
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MARIE DRANTTEL, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:

  
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MANDY LANDKAMER, CLERK TO THE BOARD