



**APRIL 25, 2023**  
**OFFICIAL PROCEEDINGS OF THE**  
**BOARD OF COUNTY COMMISSIONERS**

The Nicollet County Board of Commissioners met in regular session on Tuesday, April 25, 2023, at 9:00 a.m. Commissioners Jack Kolars, Terry Morrow, Marie Dranttel, Mark Dehen, and Kurt Zins were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

**Approval of Agenda**

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the agenda. Motion carried with all voting in favor on a roll call vote.

**Consent Agenda**

Motion by Commissioner Morrow and seconded by Commissioner Dehen to approve the consent agenda items as follows:

1. April 11, 2023 Board Meeting Minutes;
2. End of Probations
3. Approval of Bills
4. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
  - a. General Revenue Fund - \$241,051.06;
  - b. Road & Bridge Fund - \$98,309.26;
  - c. Human Services Fund - \$226,772.73;

Motion carried with all voting in favor on a roll call vote.

**Public Appearances:**

There were no public appearances.

**Finance**

***Quarter One 2023 Donations***

Director McCormick appeared before the Board to request approval of the following Quarter One 2023 donations:

<b>FROM WHOM</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
Various Donations	\$ 366.00	Van Services
N Mankato American Legion #518	\$ 500.00	Van Services
Le Sueur Co. Sheriff's Youth Project (SYP)	\$ 500.00	Community Corrections
Various Donations	\$ 315.00	Loan Closet
<b>Total:</b>	<b>\$1,681.00</b>	

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the Resolution for the Acceptance of Donations as presented. Motion carried with all voting in favor on a roll call vote.

## **Health and Human Services**

### ***Community Education and Prevention Services***

Director Sassenberg shared information on the Minnesota Opioid Memorandum of Agreement. Plans are being developed for Health and Human services to provide eight hours per week of education and prevention services split between the St. Peter High School and Rock Bend Alternative Learning Center.

Motion by Commissioner Morrow and seconded by Commissioner Dranttel to approve the Memorandum of Understanding with the St. Peter School District. Motion carried with all voting in favor on a roll call vote.

### ***SHIP Grant for Lighthouse on Marshall***

Nicollet County's Lighthouse on Marshall was awarded a grant from the Statewide Health Improvement Partnership (SHIP) for the purchase of a water fountain that can fill water bottles, as well as the purchase of community gardening beds and tools.

Motion by Commissioner Dehen and seconded by Commissioner Morrow to accept the SHIP grant and authorize Director Sassenberg to sign the partner agreement. Motion passed with all voting in favor.

## **Administration**

### ***Nicollet County 2022 Year in Review***

Administrator Landkamer came before the Board to share the Nicollet County 2022 Year in Review. The report highlights a variety of County projects that were completed in 2022. The full Year in Review is available on the Nicollet County website for further reading.

## **Human Resources**

### ***Non-Licensed Union Contract for 2023-2024***

At 9:20 a.m., the Board moved to a closed session to discuss the Non-Licensed Union Contract for 2023-2024. In attendance were Commissioners Kolars, Morrow, Dranttel, Dehen, and Zins. Also in attendance were Human Resources Director Larson, County Attorney Michelle Zehnder Fischer, and County Administrator Landkamer. The meeting was reopened at 9:40 a.m.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to approve the Non-Licensed Union Contract for 2023-2024. Motion carried with all voting in favor on a roll call vote.

## **County Attorney Information:**

Attorney Zehnder Fischer shared updates on the Attorney's Office. Staff are currently training in on the new record management software. Bonnie Petersen, Victim/Witness Coordinator, recently attended Project Community Connect to share information on fraud prevention and driver's license reinstatement. Attorney Zehnder Fischer and Ms. Petersen also spoke with around 50-60 people at the Senior Expo event on April 20. They shared information on fraud as well as collected used eyeglasses on behalf of the Lions Club. A fraud presentation is also being planned in cooperation with the St. Peter Police Department, as they expect to see an uptick in criminal activity with the warmer weather.

## **Chair's Report**

- Township meeting
- Board Workshop

- Traverse de Sioux (TdS) Finance
- Collective Bargaining meeting
- Board Workshop

**Commissioner Committee Reports:**

**Commissioner Marie Dranttel**

- Board Workshop
- VINE tech meeting
- Region 9 Commission meeting
- Personnel Committee

**Commissioner Terry Morrow**

- Board Workshop
- Township meeting
- Hwy 169 Coalition

**Commissioner Mark Dehen**

- Board Workshop
- Township meeting
- Greater Mankato Growth

**Commissioner Kurt Zins**

- Board Workshop
- Township meeting

**Approve Per Diems and Expenses**

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

**Adjourn**

Chair Kolars adjourned the meeting at 9:48 a.m.



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JACK KOLARS, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:



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MANDY LANDKAMER, CLERK TO THE BOARD