



MARCH 14, 2023
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, March 14, 2023, at 9:00 a.m. Commissioners Jack Kolars, Terry Morrow, Marie Dranttel, Mark Dehen, and Kurt Zins were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the agenda, including a regular agenda addition of the Amendment #3 to MnDOT Agreement No. 1045974 and Resolution for Public Works. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the consent agenda items as follows:

1. February 28, 2023 Board Meeting Minutes;
2. Out of State Travel Request: 2023 National WIC Association Annual Education and Training Conference
3. Out of State Travel Request: GFOA National Conference
4. Victim/Witness Coordinator Grant Renewal
5. Approval of Bills
6. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$191,042.63
 - b. Road & Bridge Fund - \$174,738.05
 - c. Human Services Fund - \$229,352.60

Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Human Resources

Continuous Improvement Award for Most Impactful 2022

Human Resource Director Larson came before the Board to congratulate the Women, Infants, and Children (WIC) team in Health and Human Services as the recipient of the 2022 Continuous Improvement Award. The department successfully piloted a new program, Captivated Software, which allows for savings in cost, labor, and processing time as well as increased customer satisfaction. Staff for the WIC team were present at the meeting to accept the 2022 Continuous Improvement Award.

Property Services

**February 27, 2023 Planning & Zoning Advisory Commission Meeting; PLN 23-04
Annexstad Dairy Farms, Inc.**

Property Services Manager Rebuffoni came before the Board to request consideration of the following conditional use permit request and findings of fact from the February 27, 2023 Planning & Zoning Advisory Commission Meeting:

1.)

Annexstad Dairy Farms, Inc.	PLN23-04	Conditional use permit for a feedlot over 300 animal units
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After discussion at the Planning & Zoning Commission meeting, the following changes were recommended: condition #5 be changed to “manure that is in liquid or slurry form must be injected or incorporated within 24 hours,” and condition #6 be changed to “manure, when transported, should comply with MN administrative rule 7020.2010.”

Motion by Commissioner Morrow and seconded by Commissioner Zins to accept the Planning & Zoning Advisory Commission’s February 27, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried on a roll call vote.

LMRW CMWP – Joint Powers Agreement and Plan Adoption Resolution

Environmental Specialist Ben Rosburg shared a presentation outlining the Lower Minnesota River West (LMRW) boundaries and watershed areas. The LMRW Joint Powers Agreement will establish a joint powers collaborative which will be used to implement the Plan and provide funding for the Watershed.

Motion by Commissioner Dranttel and seconded by Commissioner Morrow to approve the Resolution. Carried on a roll call vote.

Motion by Commissioner Morrow and seconded by Commissioner Dehen to adopt the LMRW Joint Powers Agreement. Motion passed with all voting in favor.

Health and Human Services

South Central Community Based Initiative 2023-2024 Purchase of Service Agreement

Director Sassenberg shared information about the SCCBI Board, which accepts and administers grants and enters into contracts primarily through the use of the Adult Mental Health Initiative grant and Crisis grants. Changes to the current agreement include implementation of a two-year contract cycle to match the DHS funding cycle.

Motion by Commissioner Dehen and seconded by Commissioner Morrow to approve the 2023-2024 Purchase of Service Agreement. Carried with all voting in favor on a roll call vote.

Health and Human Services: Implementation of Collaborative Safety Model

Director Sassenberg requested implementation of the Collaborative Safety Model, started by the Federal Commission to Eliminate Child Abuse and Neglect Fatalities. This model includes trainings for County staff that are aimed to enhance all areas of service provision.

Motion by Commissioner Morrow and seconded by Commissioner Dehen to approve the expenditure of funds and the authorization to sign the scope of work agreement. Motion carried with all voting in favor on a roll call vote.

Public Works

Annual Agricultural Inspector's Report

Ditch Inspector Nate Henry presented the 2022 Agricultural Inspector's Report and the work plan summary for 2023. Motion by Commissioner Zins and seconded by Commissioner Dranttel to approve the 2022 Agricultural Inspector's report and 2023 work plan summary as presented. Motion carried with all voting in favor on a roll call vote.

Consider Amendment #3 to MnDOT Agreement No. 1045974 and Resolution

Director Greenwood came before the Board to present the agreement and resolution for the reimbursement of engineering services for the CSAH 21 repair. Included in the cost are fees related to the MN DNR's required mitigation of endangered mussels.

Motion by Commissioner Dranttel and seconded by Commissioner Morrow to approve the amendment #3 to MnDOT Agreement No. 1045974 and resolution. Motion carried with all voting in favor on a roll call vote.

Public Services

Houston Engineering Services Agreement – Records Modernization

Director Kopet presented information regarding an agreement with Houston Engineering for the purpose of modernizing the County's drainage records. The project would be funded by the American Rescue Plan Act.

Motion by Commissioner Dranttel and seconded by Commissioner Morrow to approve the records modernization agreement with Houston Engineering. Motion carried with all voting in favor on a roll call vote.

County Attorney

Proclamation of March as Women's History Month

County Attorney Zehnder Fischer came before the Board on behalf of the Women Celebrating Women Committee to ask for approval of the proclamation of March as Women's History Month in Nicollet County. The proclamation will be shared at the Women Celebrating Women event on March 28, 2023.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to proclaim March as Women's History Month and to provide a \$200 sponsorship of a table at the event. Motion carried with all voting in favor on a roll call vote.

Attorney Zehnder Fischer also shared that Chief Deputy Attorney Dunn has assisted with coaching the St. Peter Mock Trial team over the past few years. The team advanced to the State competition this year and several participants received individual recognition for their accomplishments. Attorney Zehnder Fischer attended a leadership event as well as a fundraiser for Gustavus. Commissioner Morrow also extended congratulations to Attorney Zehnder Fischer on receiving a Women of Distinction award through the YWCA.

Chair's Report

- Area Transportation Planning Committee (3 meetings)
- Extension Committee
- Collective Bargaining
- Connecting Nicollet County
- County Board

Commissioner Committee Reports:

Commissioner Terry Morrow

- City of St Peter Liaison meeting
- Nicollet County Community Corrections
- GMG Leadership Program Presenter
- Nicollet County Collaborative
- Community Health Executive Committee
- Connecting Nicollet County
- Hwy 22 Coalition

Commissioner Marie Dranttel

- City of St. Peter Liaison meeting
- Highway 22 Coalition
- Union Negotiations
- BNCH
- 1W1P BWSR

Commissioner Mark Dehen

- Land Use Training
- GMG Annual meeting
- AWCA
- REDA
- Lobbying at the State Capitol

Commissioner Kurt Zins

- SWCD Board
- Extension Committee

Approve Per Diems and Expenses

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn

Chair Kolars adjourned the meeting at 10:05 a.m.



JACK KOLARS, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER, CLERK TO THE BOARD