



**FEBRUARY 28, 2023**  
**OFFICIAL PROCEEDINGS OF THE**  
**BOARD OF COUNTY COMMISSIONERS**

The Nicollet County Board of Commissioners met in regular session on Tuesday, February 28, 2023, at 9:00 a.m. Commissioners Jack Kolars, Terry Morrow, Marie Dranttel, Mark Dehen, and Kurt Zins were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

**Approval of Agenda**

Motion by Commissioner Dehen and seconded by Commissioner Morrow to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda**

Motion by Commissioner Morrow and seconded by Commissioner Dehen to approve the consent agenda items as follows:

1. February 14, 2023 Board Meeting Minutes;
2. Citizen Appointment to the Extension Committee
3. Out of State Travel Request: Child Maltreatment Conference
4. Out of State Travel Request: NACCHO Conference
5. Renewal of Consumption and Display Permit for Nicollet Conservation Club, Inc.
6. End of Probations
7. Approval of Bills
8. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
  - a. General Revenue Fund - \$150,912.82
  - b. Road & Bridge Fund - \$60,543.53
  - c. Human Services Fund - \$140,667.50

Motion carried with all voting in favor.

**Public Appearances:**

There were no public appearances.

**Administration**

***Agreement with the Tri-County Solid Waste Board***

Administrator Landkamer presented the attached agreement between Nicollet County and the Tri-County Solid Waste Board. The agreement identifies the responsibilities of each party as they relate to Nicollet County housing the Tri-County Solid Waste operations in its facilities. The agreement will run from January 1, 2023 – December 31, 2025, with automatic renewal beginning in 2026.

Motion by Commissioner Zins and seconded by Commissioner Morrow to approve the agreement between Nicollet County and the Tri-County Solid Waste Board. Motion carried with all voting in favor on a roll call vote.

### **2023 – 2027 Nicollet County Strategic Plan**

Administrator Landkamer presented the 2023 – 2027 Nicollet County Strategic Plan. The Plan is amended every year to reflect new goals, amend existing goals, and/or remove completed goals. Additionally, the document serves as both a roadmap and communication tool for Nicollet County Commissioners, staff, and members of the public.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the 2023 – 2027 Nicollet County Strategic Plan. Motion carried with all voting in favor on a roll call vote.

### **Community Corrections**

#### ***Appointments to the East Central Regional Juvenile Center Advisory Committee/Anoka County Detention Center***

Director Molitor came before the Board to request approval of the appointments to the East Central Regional Juvenile Center Advisory Committee.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to appoint Commissioner Morrow to the Advisory Committee. Motion carried with all voting in favor.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the appointments of Director Molitor to the Advisory Board and Brooke Mohr as the agent representative to the subcommittee. Motion carried with all voting in favor.

*\*At this time, the agenda was amended to allow Human Resources to present the Licensed Union Contract for 2023-2024. The additional time allowed for the Public Hearing of the Capital Improvement Plan to begin at 9:30 a.m.*

### **Human Resources**

#### ***Licensed Union Contract for 2023 - 2024***

The following portion of the meeting was closed, as allowed by MN open meeting law chapter 13D.03, for the purpose of discussing labor negotiations. Commissioner Zins motioned and Commissioner Dranttel seconded to move into closed session at 9:18 a.m. In attendance for the closed portion of the meeting were Human Resources Director Larson, County Administrator Landkamer, Assistant County Attorney Roxann Klein, and Commissioners Kolars, Dranttel, Morrow, Dehen, and Zins. The meeting was reopened at 9:30.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to approve the Licensed Union Contract for 2023 – 2024 for licensed peace officers. Motion carried on a roll call vote of 5-0.

### **Finance**

#### ***Public Hearing for the 2023 – 2027 Capital Improvement Plan, Resolution and Plan Adoption***

At 9:30 a.m., Director McCormick came before the Board to present the 2023-2027 Capital Improvement Plan. Following MN Statute 373.40, Nicollet County held a Public Hearing to review, discuss, and approve the proposed 2023-2027 Capital Improvement Plan for Nicollet County. The plan identifies estimated capital expenditures and funding sources for a five-year period.

Commissioner Kolars opened the Public Hearing. There were no questions or comments and the Public Hearing was closed. Motion by Commissioner Morrow and seconded by

Commissioner Dehen to approve the resolution and adoption of the 2023-2027 Capital Improvement Plan as presented. Motion carried with all voting in favor on a roll call vote.

## **Public Works**

### ***TH 22 Corridor Study Update Presentation***

Director Greenwood presented information regarding the TH 22 Corridor Study. Bob Rogers, Project Engineer for Bolton & Menk, was in attendance to present initial study data and improvement alternatives that have been identified. An open house will be held on March 15 to solicit public feedback on the various improvement alternatives for the corridor.

Following the presentation, there was discussion regarding cyclists on the roadway versus the sidewalk, as well as increased traffic and pavement conditions.

### ***Consider Professional Engineering Services for Various Road and Bridge Projects***

Director Greenwood came before the Board to request approval of professional services by Stonebrooke Engineering to develop plans and specifications for the three Capital Improvement Projects identified as well as a future turnback project. He provided an overview of estimated fees and details for each project.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve professional services for the three Continuous Improvement Projects and future turnback project, and to authorize Public Works Director Greenwood to execute work orders with Stonebrooke Engineering. Motion carried with all voting in favor on a roll call vote.

## **County Attorney**

The County Attorney's office has been busy submitting its year-end reports.

## **Chair's Report**

- Board Workshop
- AMC Research and General Assembly
- AMC Transportation Committee
- Traverse de Sioux Personnel
- State Audit
- Personnel Committee meeting

## **Commissioner Committee Reports:**

### **Commissioner Terry Morrow**

- Closed Drainage Meeting
- County Board Workshop
- Family Services Collaborative
- Ditch mediation
- AMC General Government
- MSSA
- SCHCSA
- Planning & Zoning Advisory Committee

**Commissioner Marie Dranttel**

- County Board Workshop
- Closed Drainage Meeting

**Commissioner Mark Dehen**

- State Community Health Services Advisory Committee
- Land Use Training

**Commissioner Kurt Zins**

- County Board Workshop
- Legislative listening session

**Approve Per Diems and Expenses**

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

**Adjourn**

Chair Kolars adjourned the meeting at 10:37 a.m.



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JACK KOLARS, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:



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MANDY LANDKAMER, CLERK TO THE BOARD