

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
FEBRUARY 9, 2021

The Nicollet County Board of Commissioners met in regular session on Tuesday, February 9, 2021, at 9:05 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Morrow, Administrator Krosch and Recording Secretary Lewis were in attendance at the County Board Room. All others participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the agenda with the addition of Business Grant Update. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the consent agenda items as follows: January 26, 2021 Board Meeting minutes, approval of the 2020 County Feedlot Officer Annual and Financial Reports, approval of the end of probation for Shannon Ness, effective January 16, 2021, and Samantha Bennett, effective February 18, 2021, and approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$96,884.43, Road & Bridge Fund - \$271,660.10, Human Services Fund - \$172,470.38 and acknowledge review of the Auditor's Warrants. Motion carried with all voting in favor on a roll call vote.

Public Appearances

There were no public appearances.

Property Services

January 25, 2021 Planning and Zoning Advisory Commission Meeting

Planning and Zoning Director, Mandy Landkamer, appeared before the Board to request approval on one item from the January 26, 2021 Planning and Zoning Advisory Meeting.

- 1.) New Ulm Quartzite Quarries, Inc. - Three-year review of mineral extraction permit to mine, crush, process, and stockpile quartzite, including an asphalt hot mix plant and concrete batch plant. There was no public testimony.

Brenda Guldan inquired about the proposal prior to the meeting. She did not object to the request.

Motion by Commissioner Luepke and seconded by Commissioner Kemp to accept the Planning and Zoning Advisory Commission's January 26, 2021 report, recommendations and findings as submitted therein, which included the following:

New Ulm Quartzite Quarries, Inc.	PLN21-02	Three-year review of a mineral extraction permit to mine, crush, process, and stockpile quartzite, including an asphalt hot mix plant and concrete batch plant.
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Motion carried with all voting in favor on a roll call vote.

Finance

Quarter 4 2020 Donation

Finance Director, Heather McCormick, appeared before the Board to request approval of the quarter four 2020 donations as listed below:

Donations received by Nicollet County
October 1 through December 31, 2020

<u>FROM WHOM</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Francis Tuff Miller	\$ 50.00	Veteran's Services
<u>Various Donations</u>	<u>\$ 620.00</u>	<u>Veteran's Services</u>
<u>Alan Boehning</u>	<u>\$1,259.00</u>	<u>Park Bench</u>
<u>Various Donations</u>	<u>\$ 425.00</u>	<u>Loan Closet</u>
<i>Total</i>	<i>\$ 2,354.00</i>	

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the Resolution Approving the Acceptance of Donations as presented. Motion carried with all voting in favor on a roll call vote.

Public Works

Consider MnDOT Agreement No. 1045974 and Resolution

Public Works Director, Seth Greenwood, appeared before the Board to request approval on MnDOT Agreement no. 1054974.

Included in the packet is the MnDOT Agreement No. 1045974 and resolution that provides for the reimbursement of preliminary engineering (PE) services that the County will need to develop the permanent repair project to address the slope failure and stability issues on CSAH 21 along the Minnesota River near CSAH 14. Since this is a federal disaster project the County is eligible for 80% of these preliminary engineering services costs to be reimbursed using federal disaster funds. The remaining 20% is anticipated to

be covered by either State Aid Disaster Account funds or Minnesota State Emergency Disaster Funds (HSEM).

Total PE is anticipated to exceed the agreement amount of \$140,000 but at this time only the \$140,000 is authorized. A subsequent amendment to this agreement will be developed and approved authorizing the additional PE amount. Approval of the current agreement and amount at this time will allow the County's engineering consultant to begin design work immediately.

Motion by Commissioner Luepke and seconded by Commissioner Kemp to approve MnDOT Agreement no. 1045974 and resolution as presented. Motion carried with all voting in favor on a roll call vote.

Consider Professional Service Proposal for CSAH 21 Slope Repair Project

Director Greenwood is requesting approval of the SRF Professional Services Proposal no. 13321.02 and authorization to sign the proposal as presented.

Included in the packet is the Professional Service Proposal from SRF Consulting to provide engineering services to develop the necessary plans, specifications, environmental documentation/permits, and State/Federal approvals for the CSAH 21 permanent slope repair and remediation work. Director Greenwood noted that Gale-Tec Engineering is providing geotechnical expertise to SRF as a sub-consultant. Gale-Tec's fees are included in SRF's overall proposal amount of \$204,200.

The CSAH 21 slope was damaged due to flooding rains and high Minnesota River levels in the summer of 2020. This damage was then declared a disaster by Governor Walz which allows the project to be a Federal Highway Administration (FHWA) Emergency Disaster project. Emergency repair work occurred in the fall of 2020 to temporarily stabilize and allow CSAH 21 to reopen to two-lanes of traffic until permanent repairs can be completed.

SRF/Gale Tec is the same engineering design team that the County used for the CSAH 14 slope repair project that is currently under construction.

Motion by Commissioner Morrow and seconded by Commissioner Luepke to approve the Professional Service Proposal for the CSAH 21 Slope Repair Project Agreement with SRF and authorize Director Greenwood to sign the proposal once MnDOT returns the pre-award audit changes to the agreement. Any significant changes to the agreement from the audit will be presented to the Board Chair for approval prior to final signature. Motion carried with all voting in favor on a roll call vote.

Consider Final Payment for 2020 Aggregate Materials Project

Director Greenwood requested approval on final payment for the 2020 Aggregate Materials Project.

Work has been completed on the 2020 Aggregate Materials Project and the contractor has returned all project documentation for project closeout. The final payment amount is \$19,017.29.

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve final payment for 2020 Aggregate Materials Project. Motion carried with all voting in favor on a roll call vote.

Administration

Government Center Reopening

County Administrator, Ryan Krosch, appeared before the Board to discuss the reopening of the Government Center, which has been closed to walk-in services due to the COVID-19 pandemic.

Services in the Government Center have been operating on an appointment only basis since November 30, 2020. Property and Public Services Director Mandy Landkamer and Public Services Manager Jaci Kopet are supportive of reopening to general public walk-in services for the License Center. Appointments will be encouraged for Property Services and the Records Office. The Health and Human Services building will remain closed and available by appointments only.

Commissioners supported having the Government Center building reopening on Tuesday, February 16, 2021.

Business Relief Grant

Administrator Krosch provided an update to the Board on the Business Relief Grant. This funding was provided by the State of Minnesota to assist businesses affected by the COVID-19 pandemic. As of today, 87 businesses have been awarded the grant with a monetary amount totaling \$583,000. Nicollet County received a total of \$660,000 from the State, which leaves \$77,000 to still be allocated at this time. Administrator Krosch recommends leaving the grant open for applicants and will reach out to cities in Nicollet County to inquire if there are businesses that were missed that would qualify. At the conclusion of the grant program Administrator Krosch will provide final tabulations.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Commissioner Marie Dranttel

- Board Meeting
- Pre-Construction Meeting County Ditch 86A
- Legislative Meeting
- Union Negotiations
- One Watershed One Plan

Commissioner Terry Morrow

- Board Meeting
- Legislative Meeting
- AMC DHS Budget Meeting
- Vaccination calls

Commissioner Denny Kemp

- Board Meeting
- MRCI Executive Board Meeting
- Multi-County HRA Meeting
- Statewide Communications Board Meeting
- South Central EMS Meeting
- Legislative Meeting

- MRCI Executive Board Stakeholders for Educational Success Meeting
- MRCI Finance Meeting
- MRCI Full Board Meeting

Commissioner Jack Kolars

- Board Meeting
- Legislative Meeting
- Union Negotiations
- Traverse des Sioux Library Meeting

Commissioner John Luepke

- Board Meeting
- County Ditch 86A
- Legislative Meeting
- Extension Meeting
- Soil and Water Conservation District Meeting
- One Watershed One Plan Meeting
- Judson Legislative Meeting

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.


Adjourn

The meeting adjourned at 9:54 a.m.



TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



RYAN KROSCH
CLERK TO THE BOARD