



**JANUARY 2, 2024**  
**OFFICIAL PROCEEDINGS OF THE**  
**BOARD OF COUNTY COMMISSIONERS**

The Nicollet County Board of Commissioners met in regular session on Tuesday, January 2, 2024 at 9:00 a.m. Present at the meeting were Commissioners Morrow, Dranttel, Kolars, Dehen, and Zins. Also present were County Administrator Mandy Landkamer, Assistant County Attorney James Dunn and Recording Secretary Sarah Frahm.

**Election of Officers**

Commissioner Kolars asked for nominations for 2024 Board Chair. Motion by Commissioner Zins and seconded by Commissioner Dehen to nominate Commissioner Morrow for the position of Chair of the Nicollet County Board for 2024. No other nominations were made and the motion carried unanimously.

Chair Morrow then asked for nominations for Board Vice Chair. Commissioner Kolars nominated Commissioner Dranttel for the position of Vice Chair of the Nicollet County Board for 2024. No other nominations were made and the motion carried unanimously.

**Approval of Agenda**

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda**

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the consent agenda items as follows:

1. December 12, 2023 Board Meeting Minutes;
2. 2024 Board Meeting and Workshop Schedule
3. 2024 North Mankato Library and Bookmobile Contracts
4. 2024 Gopher Bounty
5. 2024 Solid Waste Collection and Transportation License Applicants
6. Publication of Transportation Advertisement Bids on the Nicollet County Website
7. Resolution Approving the Official Newspaper for Publications in 2024
8. Resolution to Delegate EFT Authority
9. Carver County Juvenile Detention Contract with Blue Earth County
10. End of Probations
12. Approval of Bills
13. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
  - a. General Revenue Fund - \$50,648.61;
  - b. Road & Bridge Fund - \$6,402.09;
  - c. Human Services Fund - \$26,577.85

Motion carried with all voting in favor.

**Public Appearances:**

There were no public appearances.

**Health and Human Services**

**2024 Health and Human Services: Execution of Contracts and Agreement**

Director Sassenberg came forward to request approval of a resolution to execute contracts and agreements related to Health and Human Services. Motion by Commissioner Zins and seconded by Commissioner Dehen to authorize the Health and Human Services Director to execute and approve contracts and agreements. Motion carried with all voting in favor on a roll call vote.

**Public Services**

**Resolution to Establish Absentee Ballot Board and County UOCAVA Ballot Board**

Director Kopet came forward to provide background information on Minnesota election laws related to absentee ballots and establishing a ballot board for the upcoming 2024 elections. Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the attached resolution. Motion carried with all voting in favor on a roll call vote.

**Property Services**

**December 18, 2023 Planning and Zoning Advisory Commission Meeting:**

**PLN 23-23 – Valley Asphalt Products**

Deputy Zoning Administrator Crawford came before the Board to request consideration of the following conditional use permit requests and findings of fact from the December 18, 2023 Planning & Zoning Advisory Commission:

1.)	M.R. Paving (Valley Asphalt Products)	PLN23-23	3-year Mineral Extraction Conditional Use Permit renewal for a permanent hot mix plant
-----	---------------------------------------	----------	--

The Planning Commission recommends approval with the recommended conditions.

Motion by Commissioner Dranttel and seconded by Commissioner Dehen to accept the Planning & Zoning Advisory Commission’s December 18, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

**PLN 23-24 – Granby Calf Ranch**

2.)	Lee Alex – Trident Dairy (Granby Calf Ranch)	PLN23-24	Conditional Use Permit modification to change animal type from calves to cows and calves
-----	--	----------	--

The Planning Commission recommends approval with the recommended conditions.

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to accept the Planning & Zoning Advisory Commission’s December 18, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

**PLN 23-25 – Marty & Mary McCabe**

3.)	Marty & Mary McCabe	PLN23-25	Conditional Use Permit to place over 50 cubic yards of fill not in connection with another permitted use
-----	---------------------	----------	--

The Planning Commission recommends approval with the recommended conditions.

Motion by Commissioner Zins and seconded by Commissioner Dehen to accept the Planning & Zoning Advisory Commission’s December 18, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

**PLN 23-26 – Holly Carlson**

4.)	Holly Carlson	PLN23-26	Conditional Use Permit to establish and operate a dog boarding kennel
-----	---------------	----------	---

The Planning Commission recommends approval with the recommended conditions.

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to accept the Planning & Zoning Advisory Commission’s December 18, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

**Public Works**

**Consider Award of Project SP 052-621-031**

Director Greenwood provided information on the planned reconstruction and slope stabilization project of CSAH 21. Three bids were received and opened on November 28, 2023. Mathiowetz Construction had the low bid, which came in under the engineer’s estimate.

Motion by Commissioner Zins and seconded by Commissioner Kolars to award Project SP 052-621-031 to Mathiowetz Construction for the low bid amount of \$3,503,009.29. Motion carried with all voting in favor.

**Consider Adoption of MAPO ADA Transition Plan Part 1 & Part 7 and Resolution**

Director Greenwood presented Part 1 and Part 7 of the MAPO ADA Transition Plan. The plan is reviewed and updated every five years. The final plan incorporated public input as well as additional recommendations from Stonebrooke Engineering.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve adoption of Part 1 & Part 7 of the MAPO ADA Transition Plan and attached Resolution. Motion carried with all voting in favor on a roll call vote.

**Administration**

**Resolution Establishing the 2024 Committee and Board Assignments and Meetings that Qualify for a Per Diem Payment**

The 2024 Committee and Board Assignments were discussed and Commissioners were added to various Committees. Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the 2024 Committee and Board Assignments. Motion carried with all voting in favor on a roll call vote.

### **County Attorney**

Assistant County Attorney James Dunn mentioned vacancies in the County Attorney's office, otherwise business as usual.

### **Chair's Report**

- County Board
- Board Workshop
- Nicollet & Brown County Joint Meeting
- Community Health Board

### **Commissioner Committee Reports**

The Commissioners reported on various meetings and activities, including:

#### **Commissioner Marie Dranttel**

- County Board
- Board Workshop
- Nicollet & Brown County Joint Meeting

#### **Commissioner Mark Dehen**

- County Board
- Board Workshop
- ACWA
- Palmer Bus Service ribbon cutting
- Community Health Board
- Connecting Nicollet County
- GMG Farewell Reception

#### **Commissioner Kurt Zins**

- County Board
- Board Workshop
- Nicollet & Brown County Joint Meeting

#### **Commissioner Jack Kolars**

- County Board
- Administration
- Community Health Board
- Nicollet & Brown County Joint Meeting
- Board Workshop
- Traverse de Sioux

### **Approve Per Diems and Expenses**

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or

as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

**Adjourn**

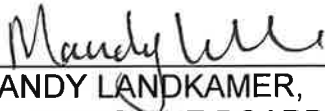
The meeting adjourned at 9:48 a.m.



---

TERRY MORROW, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:



---

MANDY LANDKAMER,  
CLERK TO THE BOARD