

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
MARCH 12, 2019

The Nicollet County Board of Commissioners met in regular session on Tuesday, March 12, 2019, at 9:00 a.m. Commissioners Denny Kemp, Marie Dranttel, Jack Kolars, Terry Morrow and John Luepke were present. Also present were County Attorney Michelle Zehnder Fischer, County Administrator Ryan Krosch and Recording Secretary Lynette Peterson.

Approval of Agenda

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the agenda as presented. Motion carried with all voting in favor.

Introduction of New Employees - None

Consent Agenda

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to approve the consent agenda items as follows: February 26, 2019 Board Minutes, approval of bills, Approval of County Law Library Program Agreement and End of Probations for Children's Mental Health Social Worker Tami Juberian effective March 12, 2019 and Social Worker Casey Hasher effective March 13, 2019. Motion carried with all voting in favor.

Public Appearances

Derek Ringhand, Constituent Outreach with Congressman Jim Hagedorn's office, appeared before the Board to introduce himself and distribute updated contact information to the Board for Congressman Hagedorn's office.

Health and Human Services

MAK Consulting, LLC Contract Request

Health and Human Services Director Cassie Sassenberg requested the Board consider approval of the consulting services contract with MAK Consulting, LLC. MAK Consulting, LLC assists counties in finding claimable Medical Assistance-producing revenue. The purchased time includes meeting with healthcare claiming staff to evaluate current processes, reviewing current healthcare claim proofing, working with social services supervisors to review proofing and generate missing revenue and establish efficient work flow processes needed for healthcare claiming.

Health and Human Services is requesting permission to purchase these services for the dates of May 28-May 30, 2019 for a cost of no greater than \$3,900. Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the consultative services contract with MAK Consulting, LLC. On a roll call vote, motion carried with all voting in favor.

Veterans Services

Veterans Services Officers (CVSO and ACVSO) Require Approval for Out of State Travel

Veterans Services Officer Nathan Tish requested the Board consider permission for the ACVSO and CVSO to travel out of state for the National Association of County Veterans Service Officers training conference in Cleveland, Ohio from June 1-7, 2019. The CVSO and ACVSO require annual Continuing Education Units (CEUs) to maintain necessary accreditation. The expenses related to this training have been considered and accounted for in the Veterans Services budget for 2019. Motion by Commissioner Luepke and seconded by Commissioner Dranttel to approve the out-of-state travel request for ACVSO and CVSO to travel to the NACVSO training conference in Cleveland, Ohio, from June 1-7, 2019. Motion carried with all voting in favor.

Public Works

Consider Public Works Director as Authorized Agent for FEMA Grant

Public Works Director Seth Greenwood requested the Board consider approval of appointing the Public Works Director as the Authorized Agent for FEMA grants related to DR 4390. Due to flooding rains received in Nicollet County in the summer of 2018, Nicollet County was included in the federal disaster declaration DR 4390. Nicollet County Public Works has been working with FEMA staff to identify damage and to develop project worksheets for repair and reimbursement of those repairs. An authorized agent of the County must sign off approving the project worksheets before FEMA disaster funds will flow to the County. Nicollet County has recently approved a new "Federal Grant or Award Procurement Policy" which requires all grants to be brought to the County Board for acceptance. Motion by Commissioner Kolars and seconded by Commissioner Morrow to approve the Public Works Director as the Authorized Agent for FEMA grants related to DR 4390. Motion carried with all voting in favor.

Consider SAP 052-621-027 ROW Acquisition Resolution

Public Works Director Greenwood requested the Board consider approval of the resolution for ROW acquisition for SAP 052-621-027. Project SAP 052-621-027 is the replacement of an existing concrete box culvert with a single span concrete bridge on CSAH 21 just west of the junction of TH 4 and just east of the entrance to Fort Ridgely State Park. Construction of this project is anticipated to begin in the summer of 2019. New Road easements/right of way will be required for this project. Most if not all of the new right of way will need to be acquired from the Minnesota Department of Natural Resources. The MNDNR requires the submission of an easement application form along with a \$2,000 application fee. The resolution authorizes Public Works Director and the County Attorney to acquire all needed right of way and to submit the MNDNR application and application fee. Motion by Commissioner Luepke and seconded by Commissioner Morrow to adopt the resolution for Right-of-Way acquisition for SAP 052-621-027. On a roll call vote, motion carried with all voting in favor.

RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR NICOLLET COUNTY HIGHWAY
PROJECT SAP 052-621-027

WHEREAS, the Nicollet County Public Works Department proposes to replace an existing concrete box culvert with a single span concrete bridge over Fort Ridgely Creek on County State Aid Highway No. 21 approximately 0.2 miles west of the Junction of TH 4 in Nicollet County, which project is numbered SAP 052-621-027 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, base, surfacing, concrete bridge, and drainage on said County State Aid Highway No. 21 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, some portions of the land and interests therein which are needed to construct the Project are currently retained by the Minnesota Department of Natural Resources (MNDNR); and,

WHEREAS, the MNDNR requires the submission of an "Application for Easement Across State Land" and \$2,000 application fee; and,

WHEREAS, the Nicollet County Board of Commissioners desires to begin construction of the Project in the summer of 2019; and,

WHEREAS, to begin construction of the Project, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minnesota Statute Chapter 117 specifically §117.042;

NOW, THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes and to submit the "Application for Easement Across State Land" and \$2,000 application fee to the MNDNR.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby authorize the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to the provisions of Minnesota Statute Chapter 117 specifically §§117.012 and 117.042.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby requests that the Nicollet County attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county of the court.

County Road 12 Project Funding Update

Public Works Director Greenwood gave an update on County Road 12 project funding. He had previously submitted a State Park Road Grant Application to the DNR and found out the County will receive an \$800,000 grant toward the entire County Road 12 reconstruction project. The County has brought in almost \$4 million in grants toward the project.

Flood Preparation

Commissioner Morrow inquired about the County's flood preparation for 2019. Public Works Director Greenwood and Administrator Krosch explained the County's process for flood preparation.

Human Resources

Approval of the 2019-2020 Union Contracts

Motion by Commissioner Kolars and seconded by Commissioner Luepke to close this portion of the Board Meeting pursuant to Minnesota Statute 13D.03 to discuss labor negotiations. Motion carried with all voting in favor.

Chair Kemp closed the meeting at 9:19 a.m. to discuss labor negotiations for the 2019-2020 Collective Bargaining Agreements as negotiated with the LELS Non-

Licensed and Licensed Units. The following were present: Chair Denny Kemp, Commissioners Marie Dranttel, Jack Kolars, Terry Morrow and John Luepke, County Attorney Michelle Zehnder Fischer, Human Resources Director Jamie Haefner and County Administrator Ryan Krosch. Following the closed meeting, Chair Kemp re-opened the regular Board meeting at 9:27 a.m. A recording of the closed session is kept on file in the County Administrator's Office.

Human Resources Director Haefner requested the Board consider approval of the 2019-2020 Collective Bargaining Agreements as negotiated with the LELS Non-Licensed and Licensed Units.

Motion by Commissioner Kolars seconded by Commissioner Dranttel to approve the 2019-2020 Collective Bargaining Agreements as negotiated with the LELS Non-Licensed and Licensed Units. On a roll call vote, all Commissioners voted yes and the motion carried.

Administration

Administrator Ryan Krosch reminded the Board of the annual meeting with the Legislators on Friday, March 15 at 10 a.m. in the Board Room.

Informational Items – Replacement Hirings

Commissioner Committee Reports

The Commissioners reported on various past and future activities/meetings, including:

Chair's Report

- Xcel Energy Meeting

Commissioner John Luepke

- Water Festival in North Mankato
- Highway 14 Meeting
- Ag Commissioner/DNR Commissioner Meeting

Commissioner Terry Morrow

- Transmission Project Public Hearing
- Census Complete Count Meeting
- MAPO ADA Meeting on Accessibility
- House Transportation Committee Meeting
- Ag Commissioner/DNR Commissioner Meeting
- Blue Earth County Commissioner Meeting with Commissioner Landkamer

Commissioner Marie Dranttel

- BNEH Conference Call

Commissioner Jack Kolars

- Census Complete County Meeting
- MAPO ADA Meeting on Accessibility
- Area Transportation Planning Meeting
- House Transportation Meeting

Motion by Commissioner Luepke and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

County Attorney

3rd Annual Cream of the Crop Classic


County Attorney Michelle Zehnder Fischer reminded the Board of the 3rd Annual Cream of the Crop Classic. All donations must be turned in by March 25, 2019.

Motion by Commissioner Morrow and seconded by Commissioner Luepke to adjourn the meeting. The meeting adjourned at 9:36 a.m.



DENNY KEMP, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



RYAN KROSCH
CLERK TO THE BOARD