

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
FEBRUARY 26, 2019

The Nicollet County Board of Commissioners met in regular session on Tuesday, February 26, 2019, at 9:00 a.m. Commissioners Denny Kemp, Marie Dranttel, Jack Kolars, Terry Morrow and John Luepke were present. Also present were County Attorney Michelle Zehnder Fischer, County Administrator Ryan Krosch and Recording Secretary Lynette Peterson.

Approval of Agenda

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the agenda as presented. Motion carried with all voting in favor.

Introduction of New Employees

The following new employees were introduced by their Department Head to the Board:

<u>Department</u>	<u>Employee</u>	<u>Position</u>
Human Services	Amie Russek	Social Worker
Human Services	Jill Keller	CPS Social Worker
Human Services	Tyler Ladzinski	CPS Social Worker
Attorney's Office	Laurie Jennings	Assistant County Attorney

Consent Agenda

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to approve the consent agenda items as follows: February 12, 2019 Board Minutes, approval of bills, and Amended South Central Regional Imtrack Joint Powers Agreement. Motion carried with all voting in favor.

Public Appearances - None

Finance

Procurement Policy Update and New Federal Award Procurement Policy

Finance Director Heather McCormick requested the Board consider approval of the amended Procurement Policy and the Federal Procurement Policy. The original Nicollet County Procurement Policy was adopted on 9/27/16. This policy has been updated for recent threshold changes and to remove language around federal awards. Minnesota Statute § 471.345 Uniform Municipal Contract Law can be referred to for language in this policy.

The new policy, Nicollet County Federal Grant or Award Procurement Policy, follows Code of Federal Regulations (CFR) Title 2 Part 200. The purpose of this policy is to ensure that goods and services purchased for the performance of a federal grant or award are obtained in a cost-effective manner and in compliance with federal regulations.

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the amended Nicollet County Procurement Policy. On a roll call vote, motion carried with all voting in favor.

Motion by Commissioner Luepke seconded by Commissioner Dranttel to approve the Nicollet County Federal Grant or Award Procurement Policy. On a roll call vote, motion carried with all voting in favor.

Public Works

Consider Final Payment 2018 Bituminous Overlay Projects

Public Works Director Seth Greenwood requested the Board consider approval of the final payment to OMG Midwest, Inc., d/b/a Southern Minnesota Construction for the 2018 bituminous overlay projects contract. The 2018 bituminous overlay projects were as follows: SAP 052-614-008 - CSAH 14 from South County Line to CSAH 5; SAP 052-601-021 - CSAH 1 from CSAH 16 to TH 15; SAP 052-620-013 - CSAH 20 from TH 22 to North County Line; CP 74-17 - CR 74 (Sunrise Drive in St. Peter); CP 76-17 - CR 76 Approach apron to TH 169; and CP 25-17 - CSAH 25 Driveway Approaches from CR 62 to CSAH 23. The final payment amount is \$101,337.73 for a final contract amount of \$2,962,715.36. Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the final payment of \$101,337.73 for the 2018 bituminous overlay projects to OMG Midwest, Inc., d/b/a Southern Minnesota Construction. Motion carried with all voting in favor.

Consider LRIP Application Resolution

Public Works Director Greenwood requested the Board consider approval of the resolution for the Local Road Improvement Program (LRIP) application for the CSAH 15 reconstruction project. Currently, there isn't any funding available through this program but the Local Road Advisory Committee is recommending that projects be solicited to demonstrate to the State Legislator the need for funding. If this program receives funding and the CSAH 15 reconstruction project is selected, the County has the ability to then receive up to \$1 million in funding. Applications are due by March 1, 2019 and a resolution of support is required to be submitted as part of the application. Motion by Commissioner Morrow and seconded by Commissioner Kolars to adopt the resolution for the LRIP Application for the CSAH 15 reconstruction project. Motion carried with all voting in favor.

RESOLUTION TO SUPPORT FUNDING APPLICATION SUBMITTAL FOR 2019 LOCAL ROAD IMPROVEMENT PROGRAM SOLICITATION FOR CSAH 15 RECONSTRUCTION PROJECT

WHEREAS, in 2002 the Minnesota Legislature established the Local Roads Improvement Program (LRIP) to assist local agencies in constructing or reconstructing their local roads; and

WHEREAS, in 2018 the Local Road Program Advisory Council requested MnDOT State Aid to prepare a solicitation opportunity for local agencies to provide project applications for the LRIP for projects scheduled for construction in 2020-2021; and

WHEREAS, there is no funding currently available for the program but this solicitation is designed to generate a list of local road projects to be used by transportation partners and local agencies for demonstrating legislative support for funding the program; and

WHEREAS, Nicollet County may request up to a maximum amount of \$1M; and

WHEREAS, the CSAH 15 reconstruction project (SAP 052-615-025) is included in the adopted Nicollet County 5 Year Capital Improvement Plan (2019-2023) with construction scheduled to start in 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners hereby approves the CSAH 15 reconstruction project (SAP 052-615-025) for submittal to MnDOT State Aid for LRIP funding; and

BE IT FURTHER RESOLVED, that if the CSAH 15 reconstruction project (SAP 052-615-025) is awarded LRIP funds, the Nicollet County Board of Commissioners will consider approving execution of the related grant agreement at a future County Board meeting.

Consider Out-of-State Travel

Public Works Director Greenwood requested the Board consider approving out-of-state travel for Matt Holicky and Mike Suska to attend the American Traffic Safety Services Association (ATSSA) "How to Conference" March 18-20, 2019 in Fargo, North Dakota. This is an annual conference that addresses the selection, inspection or maintenance of all types of pavement markings, signs and temporary traffic controls. The total estimated cost of attending this conference is \$700 which includes lodging, registration and meals. Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve out-of-state travel for Matt Holicky and Mike Suska to attend the American Traffic Safety Services Association "How to Conference" March 18-20, 2019 in Fargo, North Dakota. Motion carried with all voting in favor.

Transportation Funding

Public Works Director Greenwood detailed Governor Walz's \$.20 gas tax proposal and the effect on local government. This proposal would bring significant dollars into Nicollet County. If enacted as proposed, by 2023 Nicollet County would receive a state aid revenue increase of \$1.9 million.

Commissioner Kolars explained the Association of Minnesota Counties Transportation Committee's stand on the proposal and what they would like to see included in the transportation bill.

Snow

Public Works Director Greenwood reviewed the Public Works budget for snow removal and where the department is at for 2019. He showed a video and pictures of snow plows clearing Nicollet County roads.

Commissioners thanked Public Works employees for working long hours plowing this winter and opening up the roads.

Administration – None

Informational Items – Replacement Hirings

Commissioner Committee Reports

The Commissioners reported on various past and future activities/meetings, including:

Chair's Report

- No report.

Commissioner Jack Kolars

- AMC Legislative Conference - St. Paul
- County Transportation Focus
- Board Workshop
- AMC Transportation Workshop

Commissioner Marie Dranttel

- No Report

Commissioner Terry Morrow

- AMC Legislative Meetings – St. Paul
- Health and Human Services Meeting with Commissioners at AMC Legislative Conference

Commissioner John Luepke

- AMC Legislative Conference – St. Paul
- Comprehensive Plan Meetings
- Veterans Banquet in Lafayette
- Board Workshop
- Listening Session with Jeff Brand and Nick Frenz

Meetings and Conferences

Administrator Krosch reminded Commissioners of the March 8 Transportation Hearing at Mankato City Hall from 12 noon until 3 p.m. He also stated any Commissioners interested in attending the AMC Leadership Training in April should let Recording Secretary Lynette Peterson know.

Motion by Commissioner Morrow and seconded by Commissioner Luepke to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

County Attorney

County Attorney Michelle Zehnder Fischer stated their office is sponsoring the 3rd Annual Cream of the Crop Classic Food Drive starting March 1.

County Attorney Zehnder Fischer stated last night was the community presentation at St. Peter High School on Screen-agers. This presentation highlighted the impact of screen time on kids. About 120 people attended.

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to adjourn the meeting. The meeting adjourned at 9:51 a.m.



DENNY KEMP, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



RYAN KROSCH
CLERK TO THE BOARD